

TWIN GROVES PTO – Register for Membership Toolkit!

What is Membership Toolkit (or MTK)? It's Twin Groves PTO's online system for volunteer sign ups, order forms and more. ****PLEASE NOTE:** You will need to sign up on MTK for access to ordering required gym uniforms!**

Why are we using MTK? MTK allows you to easily manage your family's volunteer opportunities, place orders and sign up for events from anywhere at any time! It also greatly reduces the amount of administrative work required for sign ups and sales.

How do I get to MTK? You can access our MTK at <https://twingrovesmspto.membershiptoolkit.com>. You'll also find links on Twin Grove's website, blog, virtual backpack, etc.

Step 1:

Go to <https://twingrovesmspto.membershiptoolkit.com>

Step 2:

New Users – Create Account (follow prompts, and please provide current contact info, child grade level and classroom teacher)

Returning Users – Login (please update your family information with classroom teacher) *This applies to anyone who has registered prior at other K96 schools like Ivy Hall or Prairie.

Step 3 (Exec Board and Chairperson Positions Now Open):

Complete any Volunteer Opportunity forms you are interested in. To select a slot, simply open one of the forms, check the box under your name (or your spouse/fellow guardian) for any slots you'd like to sign up for, and click Save. You can always come back later to check your assignments or change them if needed.

Step 4 (School Supply Kits Available Now through May 31st; All Other Forms Will Be Available after August 1st):

Complete any Order Forms you are interested in. Simply complete the form (for instance, on Special Lunch, select from the drop down which menu item you're ordering for each student) and check out using your credit card or PayPal account.

Step 5:

Check back periodically and stay tuned to the PTO Blog and Facebook page for updates on Volunteer Opportunities, Order Forms and Event Sign-ups!

Committee Chairperson Volunteers

We have a variety of committees to help enhance your child's school day. Please select those committees in which you are most interested in. **Volunteering for a chairperson role does not guarantee you a spot.** Some committees are more popular than others.

Box Tops for Education Periodically collect and send in box tops (ONGOING)	sign up / edit
Fall Book Fair Works with the Learning Center Director, coordinates volunteers to work with a selected company on a FALL book fair during parent teacher conferences (FALL)	sign up / edit
Bake Sale Coordinate volunteers to bake and sell baked goods during spring conferences (SPRING)	sign up / edit

2019-2020 School Supply Kits Order Form

2019-2020 SCHOOL SUPPLY KITS



We are pleased to announce we are once again offering the convenient services through Educational Products, Inc. (EPI) for the 2019-2020 school year. Order a supply kit for your child today and it will be ready for pick up at Locker Set Up Day at Twin Groves in August. These school supplies will be used during the 2019-2020 school year. This year we are also offering two Special Education kits, one for Individualized Learning Community students and one for Structured Learning Classroom students.

ATTENTION: Current Ivy Hall and Prairie students should use CURRENT GRADE AS OF TODAY (5th) in the Family Info Section in order to see the supply kits.

Need Help with MTK? Reach out at carriedezutter@gmail.com