

REPEAT *Parent Input for 2022-2023 Class Placement*

Creating balanced class lists that meet the needs of all students is a tremendously difficult job that takes many hours of thoughtful dialogue between classroom teachers, administrators, and other staff members. We at Ivy Hall Elementary School take it very seriously. The process for class list creation is as follows: First, teachers think about the social and academic needs of each of their current students while recording pertinent information to assist in the decision-making process.

Next, teachers meet together as grade-level teams to form class lists that are balanced in terms of academic, social, and emotional needs as well as considering friendships and other areas. This is no easy task and often takes several meetings. Teachers consider each child's personality, academic needs, friendship patterns, etc. as they make a match for each individual child. Specialists and the specials team collaborate with the teams as needed during this process as well, and I attend each of these meetings.

Each grade level team types a draft set of class lists that are then submitted to me. One at a time, I will consider each student and his/her placement. At this time, parent input is also considered. Any changes in the draft lists are reviewed by the classroom teachers to ensure balance.

Final class lists are then created in August with summer changes for move-ins/outs reflected.

This process happens in grades 1-4. Willow Grove creates the class lists for our incoming kindergartners enrolled there and I will add in students who attend private kindergartens. Our 5th-grade team actively works with Twin Groves Middle School to provide data and input related to placement decisions as well.

We strongly believe that this detailed and collaborative process creates learning environments that benefit all students. It is a delicate balancing act that takes much consideration and thought by professionals who know and care about your children. Our goal is to create balanced class lists that promote the success of each child. Please know that your child is placed in a classroom for very specific reasons. The process benefits all students. Because of the input and thought given by teachers, parents, and administrators, we are very reluctant to make changes once this process occurs, as removing or moving one child can disrupt the balance of a class, impacting all students.

I welcome any insight you wish to share about your child's strengths, needs, and learning style. I will take into consideration pertinent information about your child's learning style and needs, received on or before **FRIDAY, APRIL 29th, 2022**. While we welcome your input.

[PLEASE USE THIS FORM TO PROVIDE FAMILY INPUT FOR CLASS PLACEMENT](#)

I cannot express enough how important it is that your thoughts are in writing. As you can imagine, we receive lots of parent input, and verbal information is nearly impossible to track. Further, please direct all of this communication to me as ultimately I am responsible for reviewing final class lists in August when teachers are not working.