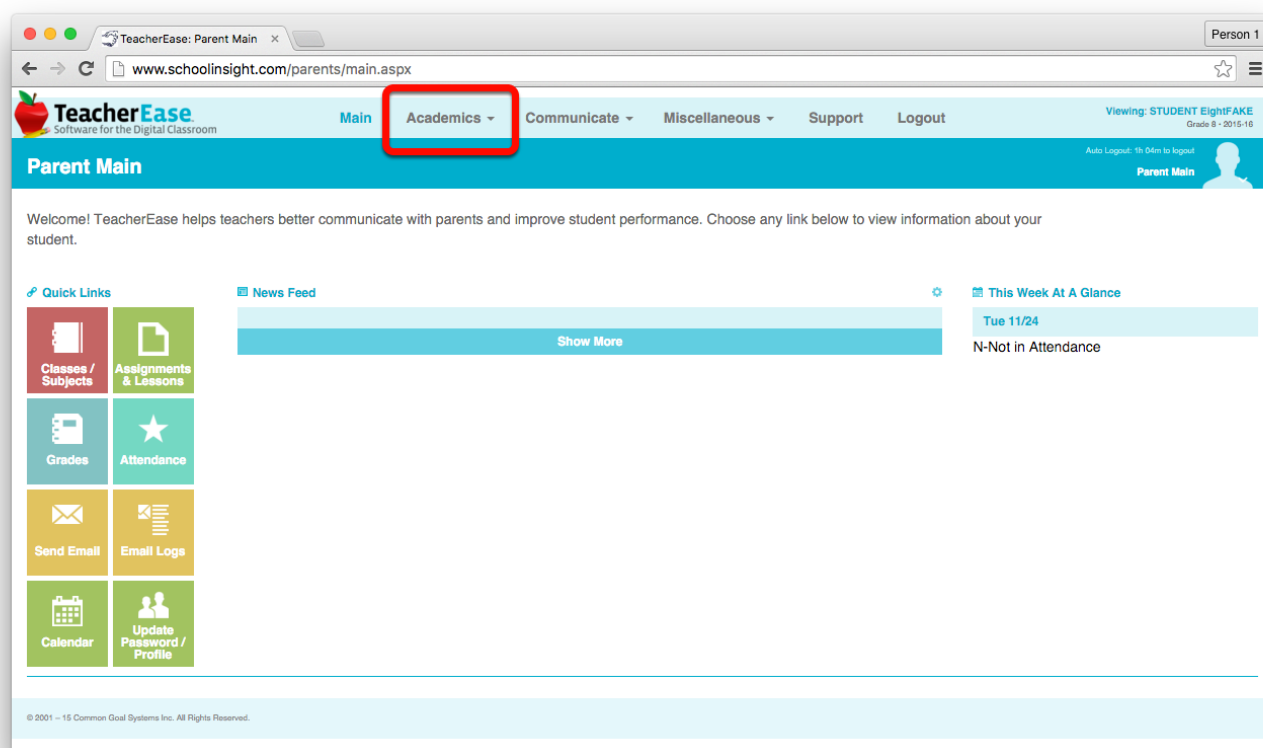


# How to view your KCSD96 student's report card on TeacherEase

These steps will show you how to view the report card on [www.teacherease.com](http://www.teacherease.com)

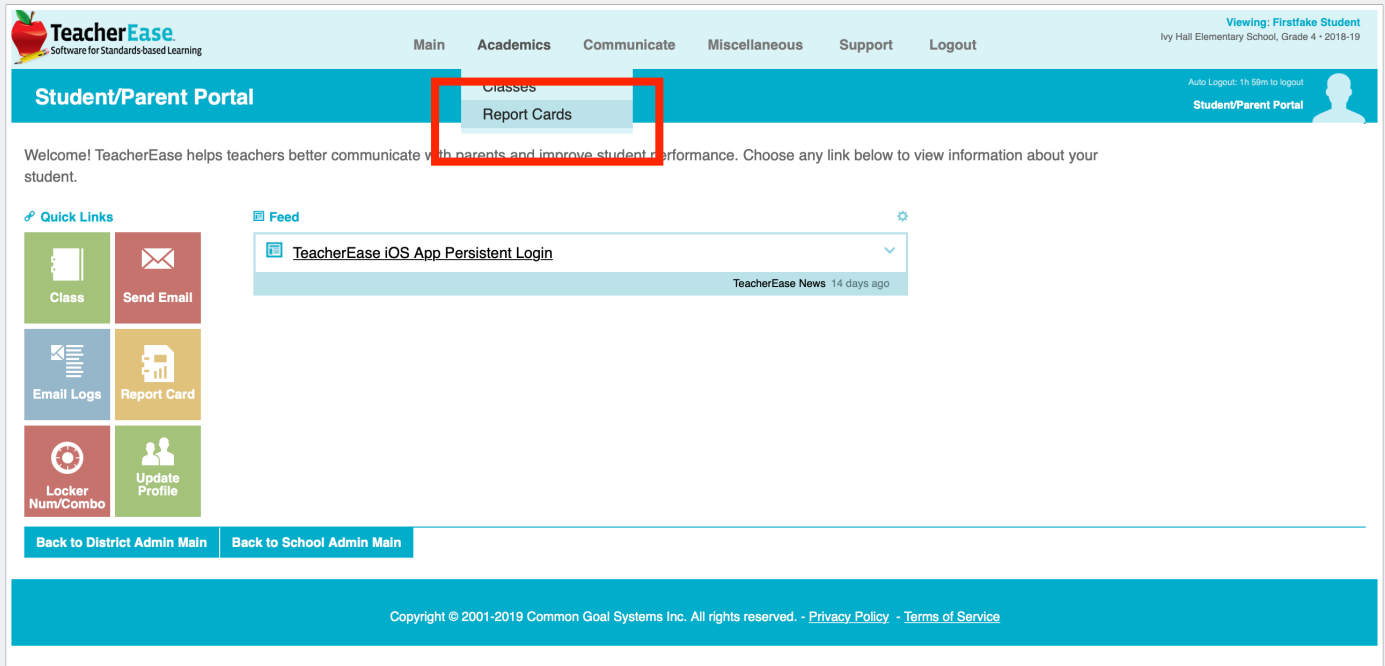
## 1. Start at the Parent Portal, and choose Academics in the top menu

If you do not have access to the parent portal, [please click here for further instructions](#).



# How to view your KCSD96 student's report card on TeacherEase

## 2. Choose Report Cards



The screenshot displays the TeacherEase Student/Parent Portal interface. At the top, a navigation bar includes links for Main, Academics, Communicate, Miscellaneous, Support, and Logout. The user is logged in as 'Firstfake Student' from Ivy Hall Elementary School, Grade 4, with a session duration of 2018-19. The 'Student/Parent Portal' header is prominent. A red box highlights the 'Report Cards' link in the 'Academics' dropdown menu. Below the header, a welcome message states: 'Welcome! TeacherEase helps teachers better communicate with parents and improve student performance. Choose any link below to view information about your student.' The 'Quick Links' section features icons for Class, Send Email, Email Logs, Report Card, Locker Num/Combo, and Update Profile. A 'Feed' section shows a 'TeacherEase iOS App Persistent Login' notification from 14 days ago. At the bottom, there are links to 'Back to District Admin Main' and 'Back to School Admin Main', and a copyright notice for Common Goal Systems Inc.

# How to view your KCSD96 student's report card on TeacherEase

## 3. The result is a PDF Report Card you can save or print.



KCSD96

Student:

Grade:

Year: 2018-19

KCSD96 Trimester 3 Report Card 2018-19  
Period Ending 6/4/2019

	T1	T2	T3
Present	57	54	60
Absent	1	1	0
Tardy	0	0	0

### Report Card Purpose:

The purpose of the District 96 Middle School Report Card is to clearly communicate student achievement of grade level specific learning targets and student learner responsibilities.

### REPORTING SCALE FOR ACADEMIC LEARNING TARGETS

.5 indicates partial mastery of the next level

**Extends (4.0):** In addition to the "Mastery" criteria, the student demonstrates more complex learning that goes beyond what was explicitly taught. This category may not apply to some learning targets. *ONLY TARGETS WITH A DOUBLE ASTERISK (\*\*) CAN BE EXTENDED.*

**Mastery (3.0):** The student shows mastery of the learning target. The student grasps and applies the key concepts, processes, and skills for the grade-level. This is the expectation for students in the final trimester a learning target appears on the report card.

**Developing Mastery (2.0):** The student is beginning to, and occasionally does, demonstrate understanding of the target. The student is able to grasp and apply some key concepts, processes, and skills but may need additional support at times to be successful.

**Not Mastering (1.0):** The student is not mastering and has made little progress toward mastery of the target. The student is working on concepts, processes, and skills learning to grade level work. The student needs additional support and practice to show progress towards grade-level expectations.

**No Grade (NG):** The student was not assessed during this term for this standard.

**Not Enough Evidence (NEE):** The teacher does not have enough evidence to determine mastery. See comments for more information.

### REPORTING SCALE FOR LEARNER RESPONSIBILITIES

4.0. EXTENDS