

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96
BOARD OF EDUCATION
REGULAR MEETING
Minutes for June 18, 2019**

Call To Order

Mr. Tepper called the meeting to order at 7:02 p.m. in the boardroom of Ivy Hall School.

Roll Call

Present: Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper

Late: None

Absent: James Strezewski

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the boardroom at Ivy Hall School. Diana Vaysberg led the Pledge of Allegiance. Members of the audience introduced themselves. Mr. Tepper asked if anyone wished to address the Board. No one responded.

Approval of Minutes

May 2019

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to approve the minutes of May 14 & 28, 2019 as presented. All members present voted Aye, the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of May 2019 appropriately on file in the business office: Treasurer's Report, Budget Report and Activity Fund Report.

Board Reports

Finance Committee

Mr. Hitcho reported the committee recommended approval of the following items on this agenda: June 2019 bills, Workers' Compensation, Student Insurance and Property Casualty Insurance through CLIC, FY20 tentative budget, transfer of funds, and amended FY19 budget.

Policy Committee

Mrs. Zarkowsky reported the policy committee reviewed Policy 8:20 Community Relations and recommended changes to be posted on public review. The final policy will be brought to the Board for action July 16, 2019.

Legislative Update

Mrs. Schmidt reported the legislature reverted to the 6% cap on retirement increases and a 5-hour school day. They did allow E-Learning days to a 5-day maximum per year and flexibility for school improvement one-half days of attendance. There is a hold on a property tax freeze that would cap the tax levy rate if the state funds all categoricals at 90% and fully funds the evidence based model. The intention is to shift the burden of funding public schools back to the state. Mr. Tepper has been invited with other local school board presidents to meet with Rep. Didech on the property tax bill. Rep. Didech is a co-sponsor of the bill.

Currently, KCSD96 receives 7% funding from the state. She suggested that Mr. Hitcho be recommended to serve on the property tax bill committee going forward as it would be helpful to have local representation contributing.

Mr. Tepper reported he recently attended the IASB Board meeting in Springfield where they celebrated Dr. Bertram's first year at president. Mr. Tepper has been appointed to the investing guidelines committee.

ELC Update

Mrs. Klass reported the ELC held a very productive meeting. The meeting began with a family who attended to say thank you to the ELC for help with their son who had a difficult time adjusting to high school. The ELC also conducted the performance evaluation of Ms. Clarke, who received an excellent rating. Mrs. Klass added that articulation between the elementary and high schools has greatly improved.

Thought Exchange Partnership Update

None at this time.

Guiding Coalition on Interculturalism Update

None at this time.

Other

Mrs. Schmidt reported she will assume the role of chairperson for professional development for the IASA.

Mr. Tepper reported he received a 4-page letter from a Long Grove resident inquiring if the school district has ever applied for funds from the State of Illinois. Mr. Hitcho noted that the District completes the Illinois survey for capital needs every year but has never qualified for the funding.

Administrative Reports

Recap of 2019 Chautauqua and Administrative Retreat

Mrs. Schmidt reported representatives from every school met at Kemper on June 6, 2019, including administrators and teachers. The day's work included goal language feedback, determining needs toward success, review of PLC work, sharing practices and celebrations toward goals, discussion of climate and culture and how to improve for both current and new staff.

Mrs. Schmidt went on to report the entire administrative team attended a PLC institute for 3 days, allowing time for celebrations, new focuses, and plans for embedding practices through upcoming changes. It was a great way to onboard the new assistant principals and a good use of time.

Employee Assistance Plan Proposal

Mrs. Schmidt acknowledged there has been much talk about work/life balance for professionals and how the many demands in life make it difficult for individuals to be good in their different roles. Dr. Dalton has been exploring employee assistance programs to offer our faculty and staff assistance with life's demands. Dr. Dalton found a great plan with many supports, the cost of which is mostly free to employees. The cost to the District for all qualified employees will be \$1.55 per person for a one-year term. She and Mrs. Schmidt feel this is a good investment for the many services provided by a highly recommended company. Following discussion, a motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to add the approval of the Consulting Agreement between Kildeer Countryside CCSD 96 and Perspectives LTD to priority items for action and/or consideration at this meeting. On a roll call vote the motion carried:

Aye: Zarkowsky, Woodman, Klass, Burns, Manka and Tepper

Nay: None

Priority Items for Consideration and/or Action

Approval of Consulting Agreement between Kildeer Countryside CCSD 96 and Perspectives LTD

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the Consulting Agreement and Business Associate Agreement between Kildeer Countryside CCSD 96 and Perspectives LTD as presented, for a one-year term beginning September 1, 2019 and ending August 30, 2020, for a cost of \$1.55 for each covered employee. On a roll call vote, the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Public Hearing – Transfer of Monies from Education Fund to Maintenance Fund to Capital Projects Fund

Mr. Tepper opened the public hearing for the transfer of monies from the education fund to maintenance fund to capital projects fund at 7:51 p.m. and asked if any members of the audience had questions. With no questions forthcoming, Mr. Tepper closed the public hearing at 7:52 p.m.

Public Hearing – Amended FY2019 Budget

Mr. Tepper opened the public hearing for the amended FY2019 budget at 7:52 pm and asked if any members of the audience had questions. Mr. Hitcho explained the reason for amending the budget was an adjustment to eight accounts to balance the administrative cost cap. With no further questions, Mr. Tepper closed the public hearing at 7:55 p.m.

Executive Session

Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Woodman, Klass, Burns, Manka, and Tepper

Nay: None

The meeting adjourned to closed session at 8:11 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 8:50 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Klass and seconded by Mrs. Woodman to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items

Employment, Appointment and Dismissal – Certified Staff

Resignations

None at this time.

Employment

A motion was presented by Mrs. Klass and seconded by Mrs. Zarkowsky to approve the employment of the following individuals for the 2019-20 school year and placed appropriately on the salary schedule:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>	<u>Start Date</u>
Folker, Melissa	LDC	1.0	Ivy Hall/Prairie	08/05/19
Schumacher, Lindsay	Special Education	1.0	Ivy Hall	08/05/19

On a roll call vote the motion carried:

Aye: Klass, Burns, Manka, Zarkowsky, Woodman and Tepper

Nay: None

A motion was presented by Mrs. Woodman and seconded by Mrs. Manka to approve the employment of the following individual for the 2019-20 school year and placed appropriately on the salary schedule:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>	<u>Start Date</u>
Heller, Lindsey	Special Education	1.0	Woodlawn	08/05/19

On a roll call vote, the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Building Level Administrative Summative Evaluation Review

This item was discussed in closed session and no action was taken.

Approval of Administrator Contracts

A motion was presented by Mr. Burns and seconded by Mrs. Manka to approve the administrator contracts as presented. On a roll call vote, the motion carried:

Aye: Burns, Manka, Zarkowsky, Woodman, Klass and Tepper

Nay: None

Leave of Absence Request – Unpaid

Mr. Tepper asked for a motion to approve the leave of absence request submitted by Elizabeth Kramer. With no motion forthcoming, no action was taken on the leave of absence request.

Approval of Assistant Principal Contract

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to approve the contract for Brandon Baisden to assume the role of Assistant Principal at Twin Groves Middle School effective August 1, 2019. On a roll call vote, the motion carried:

Aye: Burns, Manka, Zarkowsky, Woodman, Klass and Tepper

Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. All members present voted Aye, the motion carried.

Employment & Compensation – Technology

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to approve the compensation and contracts for non-union technology personnel as presented. On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Woodman, Klass, Burns and Tepper

Nay: None

Consent Agenda

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to approve the following Consent Agenda items:

Approval of Bills – to approve the June 2019 bills as presented in the following amounts:

Education	\$3,028,557.90
Operations	\$474,753.14
Debt Service	\$00.00
Transportation	\$459,074.07
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$1,422,048.30
Working Cash	\$00.00
Tort Immunity	\$20,112.00
Life Safety	\$00.00
TOTAL	\$5,404,545.41

Approval of CLIC Workers' Compensation/Student Insurance Renewal – to approve the insurance renewal contribution in the amount of \$205,856 for the 2019-20 school year;

Approval of CLIC Property/Casualty Insurance Renewal – to approve the CLIC insurance renewal for 2019-20 in the amount of \$90,689;

Approval of Transfer from Education Fund to OM to Capital Projects Fund – to approve the resolution authorizing the transfer of \$4,442,915 from the Education Fund to the OM Fund to the Capital Projects fund for the FY19 capital expenditure plan;

Approval of FY2019 Amended Budget – To approve the FY19 amended budget as presented.

On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Woodman, Klass, Burns and Tepper

Nay: None

Discussion Items – None at this time.

Information Items

Institute Day Evaluations – March 1 and April 2, 2019

Mrs. Spiller presented the institute day evaluations from March 1 and April 2, 2019. This item was for information only and no action was necessary.

FOIA Requests

The District received zero (0) FOIA request(s) since May, 28, 2019.

Board Comments

Board members discussed requesting information on having the Buffalo Grove police direct traffic at Twin Groves during construction at the intersection.

Adjournment

With no further business before the Board of Education, a motion was presented by Mrs. Manka and seconded by Mr. Burns to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Woodman, Klass, Burns and Tepper

Nay: None

Mr. Tepper adjourned the June 18, 2019 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:59 p.m. The next meeting of the Board of Education will be July 16, 2019.