

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for April 23, 2019**

**Call To Order**

Mr. Tepper called the meeting to order at 5:30 p.m. in the faculty lounge of Ivy Hall School.

**Roll Call**

Present: James Strezewski, Meg Woodman, Renee Klass, Dina Manka, Cynthia Zarkowsky, Mike Burns and Marc Tepper,

Late: None

Absent: None

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the gymnasium at Ivy Hall School. Meg Woodman, Mike Burns and Dina Manka led the Pledge of Allegiance. Mr. Tepper asked if any one wished to address the Board. No one responded.

**Approval of Minutes**

March 2019

A motion was presented by Mr. Strezewski and seconded by Mrs. Manka to approve the minutes of March 19, 2019 as presented. All members present voted Aye, the motion carried.

**Priority Items for Consideration and/or Action**

KEA/Board of Education Annual Meeting

With the consent of the Board members, Mr. Tepper moved this portion of the meeting to 5:30 p.m. This meeting was conducted in closed session and no action was taken.

**Adjourn to Closed Session**

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to adjourn to closed session for the purpose of

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

The meeting adjourned to closed session at 5:36 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 6:17 p.m.

Approval of Resolution Authorizing the Proclamation of Results from the Official Canvass of Votes Cast of April 2, 2019

Mr. Tepper read the Lake County Clerk's official canvass of the April 2, 2019 School Board election results. The following candidates received the number of votes recorded next to his/her name:

Full Four-Year Term:

Dina Manka* 21336 W. Prescott Ct., Kildeer	1,188
Meg Woodman* 23099 Sanctuary Club Dr., Kildeer	1,611
Michael Burns* 4978 Wild Rose Ln., Long Grove	1,465
Salma M. Syed 4913 Sage Ln., Buffalo Grove	842
Kelly Rokosz 1540 Bunescu Ct., Buffalo Grove	759

\* Indicates winner

Based on the results of the election, Dina Manka, Meg Woodman and Michael Burns were elected to a full four-year term on the Kildeer Countryside CCSD 96 Board of Education. Mr. Tepper read the Resolution Authorizing the Proclamation of Results from the Official Canvass of Votes Cast into the minutes.

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to approve the Resolution as read. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

**Adjournment of Meeting Sine Die**

With no further business before the Board of Education, a motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to adjourn the meeting sine die. On a roll call vote, the motion carried.

Aye: Burns, Manka, Zarkowsky, Strezewski, Woodman, Klass and Tepper

Nay: None

President Tepper adjourned the April 23, 2019 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education sine die at 7:26 p.m. The next meeting will be immediately following.

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for April 23, 2019**

**Call To Order**

Mr. Tepper resumed the meeting at 7:27 p.m. in the boardroom of Ivy Hall School.

**Roll Call**

Present: James Strezewski, Meg Woodman, Renee Klass, Dina Manka, Cynthia Zarkowsky, Mike Burns and Marc Tepper

Late: None

Absent: None

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the boardroom at Ivy Hall School. Members of the audience introduced themselves. Mr. Tepper asked if anyone wished to address the Board. No one responded.

**Seating of New Board**

**Election of President Pro Tem**

A motion was presented by Mrs. Klass and seconded by Mr. Strezewski to nominate Mr. Marc Tepper to serve as president pro tem. All members present voted Aye, the motion carried.

**Election of Secretary Pro Tem**

A motion was presented by Mrs. Klass and seconded by Mrs. Zarkowsky to nominate Christina Rosenberg to serve as secretary pro tem. All members present voted Aye, the motion carried.

**Swearing in of New Board Members**

Mr. Tepper asked Dina Manka, Meg Woodman and Michael Burns to raise their right hand. Mr. Tepper led the three newly elected Board members in the oath of office. All members resumed their seats at the Board table.

**Election of Officers**

**Term of Office**

Mr. Tepper stated that the term of office for Board Officers shall be one year.

**Election of Board President**

A nomination was presented by Mrs. Klass and seconded by Mrs. Manka to elect Marc Tepper to serve as Board President for one year until April 2020. With no further nominations, Mr. Tepper was elected board president by acclamation.

**Election of Board Vice President**

A nomination was presented by Mrs. Woodman and seconded by Mr. Burns to elect Mrs. Klass to serve as Board Vice President for one year until April 2020. With no further nominations, Mrs. Klass was elected board vice president by acclamation.

#### Election of Board Secretary

A nomination was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to elect Mr. Burns to serve as Board Secretary for one year until April 2020. With no further nominations, Mr. Burns was elected board secretary by acclamation.

#### Set Regular Meeting Dates, Times and Locations

A motion was presented by Mr. Burns and seconded by Mr. Strezewski to set the regular meeting dates, times and locations for the 2018-19 school year as posted:

May 14, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
May 28, 2019	7:00 pm	Stevenson High School, Lincolnshire
June 18, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove

And the regular meeting dates, times and locations for the 2019-20 school year as posted with the knowledge that meetings may be held in school buildings and appropriate notice will be provided:

July 16, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
August 6 & 20, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
September 3 & 17, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
October 22, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
November 19, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
December 17, 2019	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
January 14, 2020	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
February 4 & 18, 2020	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
March 3 & 17, 2020	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
April 7 & 21, 2020	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
May 12, 2020	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove
May 26, 2020	7:00 pm	Stevenson High School Lincolnshire
June 16, 2020	7:00 pm	Ivy Hall School 1072 Ivy Hall Lane Buffalo Grove

All members present voted Aye, the motion carried.

#### Reaffirming Actions and Policies of Previous Boards

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski stating that the Board affirms all actions and policies of previous Boards. On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

#### Committee Assignments for the Upcoming School Year

Mr. Tepper recommended the following committee members for the remainder of the 2018-19 school year:

<u>Finance Committee</u>	Jim Strezewski-chairperson, Dina Manka & Mike Burns
<u>Policy Committee</u>	Cynthia Zarkowsky-chairperson, Meg Woodman and Renee Klass

<u>BACC Representative</u>	Meg Woodman
<u>Guiding Coalition on Interculturalism</u>	Cynthia Zarkowsky Jim Strezewski-Alternate
<u>Thought Exchange Partnership</u>	Meg Woodman Cynthia Zarkowsky-Alternate
<u>Legislative Representative, Ed Red, IASB Lake Division</u>	Marc Tepper
<u>Technology Subcommittee -1:1 Initiative</u>	Mike Burns
<u>Bargaining Subcommittee</u>	Mike Burns
<u>Learning Environments</u>	Mike Burns Meg Woodman-Alternate
<u>Exceptional Learners Collaborative</u>	Renee Klass-Board Member Cynthia Zarkowsky-Alternate
<u>FLEX Period Committee</u>	Cynthia Zarkowsky and Mike Burns

Mr. Tepper recommended the following Committee Members for the 2019-20 school year:

<u>Finance Committee</u>	Jim Strezewski-chairperson, Dina Manka & Mike Burns
<u>Policy Committee</u>	Cynthia Zarkowsky-chairperson, Meg Woodman and Renee Klass
<u>BACC Representative</u>	Meg Woodman
<u>Guiding Coalition on Interculturalism</u>	Cynthia Zarkowsky Jim Strezewski-Alternate
<u>Thought Exchange Partnership</u>	Dina Manka Meg Woodman-Alternate
<u>Legislative Representative, Ed Red, IASB Lake Division</u>	Marc Tepper
<u>Technology Subcommittee</u>	Mike Burns
<u>Bargaining Subcommittee</u>	Mike Burns
<u>Exceptional Learners Collaborative</u>	Renee Klass-Board Member Cynthia Zarkowsky-Alternate

The Board of Education took a short break to celebrate.

### **Financial Statements**

Mr. Hitcho presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of March 2019 appropriately on file in the business office: Treasurer's Report, Budget Report and Activity Fund Report.

### **Board Reports**

#### **Finance Committee**

Mr. Strezewski reported the committee recommended approval of the following items on this agenda: Special Use Ordinance from the Village of Long Grove for Solar Panel Packet, April 2019 Bills, First Student Transportation Contract Renewal, Elementary Furniture Bid, Early Childhood Curriculum Adoption, and Policy. Mr. Strezewski added that the finance committee is recommending removal of Acceptance of FY2018 Audit Findings from this agenda.

With no objections Mr. Tepper asked that the Finance Committee meet on May 14, 2019 to review the FY18 Audit.

#### **Policy Committee**

Mrs. Zarkowsky reported the policy committee did not meet.

#### **Legislative Update**

Mr. Tepper reported that the PE bill did get pulled back for further discussion. Mrs. Schmidt noted that the school day bill will move quickly and could force District 96 to change dismissal times for the 2019-20 school year. She will continue to advocate for flexible language. Mrs. Schmidt added that a teacher shortage package bill may pass which will move the retirement bump up from 3% to 6%, eliminate the basic skills test and allow for alternate certification for teachers. If this bill does pass, it may bring the pension cost shift bill potentially back to the forefront and encourage the state to take a one-year pension payment holiday while they reformat the system. The state needs to find additional funding sources, which would affect a younger school age requirement.

#### **ELC Update**

Mrs. Klass reported the ELC Board reorganized and the new officers are:

Renee Klass – President

Kate Harper – Vice President

Terri Moons – Secretary

The ELC acted on several human resources issues including raising Stevenson High School paraprofessional starting pay to \$20/hour, offering a \$50 finder's fee and increasing licensed certified staff pay by 4.2%. She added that Megan Clarke will travel to Washington, D.C. to advocate for special education funding, and the ELC continues to work on evaluations.

#### **Thought Exchange Partnership Update**

Mrs. Woodman reported the April 11, 2019 meeting was rescheduled to May 2, 2019. Mrs. Spiller noted that the TEP will move forward by removing those members who do not attend. There is a greater interest in membership and she has no doubt she can fill the seats.

#### Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the GCI debriefed the Institute Day video and discussed other ways to use it. The group reviewed the GCI work since 2016 and set goals for future work including creating a staff committee liaison on cultural issues, examining curriculum resources through a multicultural lens, conducting walk-thrus of the buildings, creating a district-wide cultural event, creating a GCI club for students at the middle schools, and presenting an update on their progress to the Board of Education.

#### KEA/Board Annual Meeting

Mrs. Manka reported the Board had met with the KEA leadership. They discussed the celebrations of the benchmark results, the work of the GCI, and the open communication between the union and administration. Also discussed were the challenges of recruitment and retention of teachers and ways to value teachers such as focusing on their well being and social emotional learning. This topic will be discussed further at the upcoming Chautauqua with faculty and administration. The group discussed the changing demographics of the student base, and the health and well-being of all students. The KEA invited Board members to visit the schools and the administration will look at opportunities to make that happen.

Other – None at this time.

#### Administrative Reports

##### Staffing/Class Size Projections

Dr. Dalton reported she has already begun hiring for the 2019-20 school year and added she has encountered a different environment for hiring. District 96 offers good pay and benefits and a generous contract but there are fewer candidates for teaching positions, making those candidates able to choose where they would like to work. She stated she anticipates hiring 28 certified staff members for the 2019-20 school year. The new reality will be a crunch in hiring. So far over 2700 students have registered for school, including 217 kindergarten students. Dr. Dalton will present the support staff plan on May 14, 2019.

#### Priority Items for Consideration and/or Action

##### Action to Approve Special Use Ordinance from the Village of Long Grove for Solar Panel Project

A motion was presented by Mr. Burns and seconded by Mr. Strezewski to approve the Special Use Ordinance from the Village of Long Grove for Solar Panel Project. On a roll call vote, the motion carried:

Aye: Burns, Manka, Zarkowsky, Strezewski, Woodman, Klass and Tepper

Nay: None

#### Executive Session

##### Adjourn to Closed Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)



- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

The meeting adjourned to closed session at 8:45 p.m.

#### Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 9:20 p.m.

#### Approval of Closed Session Minutes

A motion was made by Mrs. Woodman and seconded by Mrs. Klass to approve the minutes of the closed session. All members present voted Aye, the motion carried.

### **Action Items**

#### Employment, Appointment and Dismissal – Certified Staff

##### Resignations

A motion was presented by Mrs. Manka and seconded by Mr. Strezewski to approve the following resignations as presented:

Name	Position	FTE	School	Eff. Date
Callahan, Ryan	Gr. 2	1	K	6.4.19
Draffkorn, Jessica	Literacy Coach	1	P	6.4.19
Ratliff, Patrick	Gr. 6 LA	1	TG	6.4.19
Bolz, Abby	Bilingual	1	CM	6.4.19

All members present voted Aye, the motion carried.

##### Employment

A motion was presented by Mrs. Woodman and seconded by Mrs. Zarkowsky to approve the employment of the following individuals for the 2019-20 school year and place them appropriately on the salary schedule:

Name	Position	FTE	School	Start Date
Gorodiski, Alexandra	Biliteracy	1	CM	8.5.19
Preskill, Nicole	Kindergarten	1	WG	8.5.19
Baker, Danielle	Social Worker	1	TG	8.5.19
LeTourneau, Nicole	Elementary	1	K	8.5.19

On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. All members present voted Aye, the motion carried.

Consent Agenda

Mr. Strezewski asked to remove Acceptance of FY2018 Audit Findings from the consent agenda. A motion was presented by Mrs. Manka and seconded by Mrs. Woodman to approve the following Consent Agenda items:

Approval of Bills – to approve the April 2019 bills as presented in the following amounts:

Education	\$2,866,701.82
Operations	\$305,097.04
Debt Service	\$00.00
Transportation	\$303,139.55
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$19,781.50
Working Cash	\$00.00
Tort Immunity	\$00.00
Life Safety	<u>\$00.00</u>
TOTAL	\$3,494,719.91

Approval of First Student Transportation Contract Renewal 2019-20 School Year – to approve the contract renewal pending approval by Adlai Stevenson High School District 125 and Aptakisic Tripp School District 102;

Approval of Elementary Furniture Bid – to award the bid for Elementary Furniture to Frank Cooney/Co of Wood Dale, IL in the amount not to exceed \$899,166.20;

Approval Early Childhood Curriculum Adoption – to approve the Opening the World of Learning (OWL) early childhood curriculum;

Approval of Policy – to approve the following policies, which have been on public review:

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:190 Targeted School Violence Prevention Program
- 5:330 Sick Days, Vacation, Holidays, and leaves
- 6:15 School Accountability

On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

## **Discussion Items**

### **Thought Exchange Results**

Mrs. Schmidt shared the full results of the recent Community Thought Exchange. She noted that participation was fairly evenly distributed among the schools. Top themes included high quality teachers, encouraging the whole child, preparing children for college and career, having necessary resources, providing a quality education, family communication, and data driven best practice. Many of the top 20 themes are timeless in that they have been important to the community for many years. Mrs. Schmidt noted that many people visited the site but did not participate and hopes the next opportunity for a Thought Exchange garners more active participation.

There are similarities to the Thought Exchange the Board members participated in at their annual retreat and some of the top themes can also be aligned to goals we are currently working on. Mrs. Schmidt will attend a Thought Exchange workshop in July to learn more about using the product. She will share the full report with the community through her superintendent's message in May.

## **Information Items**

### **Faculty Retirement and Recognition Celebration – May 24, 2019**

Board members are invited to attend the faculty retirement and recognition celebration on Friday, May 24, 2019 at Woodlawn/Country Meadows.

### **Graduation – May 28, 2019**

Graduation will take place on Tuesday, May 28, 2019 at Stevenson High School. Woodlawn will graduate at 5:30 pm and Twin Groves at 8:00 pm. A short board meeting will take place between the two ceremonies at 7:00 pm.

### **FOIA Requests**

The District received two (2) FOIA request(s) since March 19, 2019, which have been responded to appropriately.

## **Board Comments**

During Board comments, the Board discussed the recent curriculum staff meeting with parents.

## **Adjournment**

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

Mr. Tepper adjourned the April 23, 2019 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:40 p.m. The next meeting of the Board of Education will be May 14, 2019 at Ivy Hall School.