

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION
REGULAR MEETING
Minutes for March 19, 2019**

Call To Order

Mr. Tepper called the meeting to order at 5:30 p.m. in the faculty lounge of Ivy Hall School.

Roll Call

Present: Meg Woodman, Renee Klass, Dina Manka, Cynthia Zarkowsky and Marc Tepper,

Late: Mike Burns

Absent: James Strezewski

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the gymnasium at Ivy Hall School. Julia Rafa, 7th grade student at Woodlawn, led the Pledge of Allegiance. With the consent of the Board members, Mr. Tepper moved student recognition to the beginning of the meeting.

Student Recognition

Board members recognized student achievement in the Illinois Grade School Music Association's competition. Following recognition, Board members continued the meeting in the boardroom.

Public Comment

Members of the audience introduced themselves. Mr. Tepper asked if anyone wished to address the Board. Mrs. Olga Renert, Ivy Hall parent, discussed several concerns including the over-use of iPads in 4th grade, diminishing handwriting skills, frustration with the student evaluation system, not enough math homework, and an interest in foreign language education in elementary school. Mrs. Martina Johnneff, Ivy Hall parent, expressed her agreement with foreign language education in elementary school. Mrs. Schmidt directed Mrs. Spiller and Mrs. Sheridan to meet with Mrs. Renert and Mrs. Johnneff to discuss their concerns.

Approval of Minutes

February 2019

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the minutes of February 26, 2019 as presented. All members present voted Aye, the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of February 2019 appropriately on file in the business office: Treasurer's Report, Budget Report and Activity Fund Report.

Board Reports

Finance Committee

Mr. Burns reported the committee reviewed the financial statements, and the financial forecast. He added the finance committee recommends approve of the March bills and the Country Meadows/Woodlawn fire lane replacement bid with the rejection of Alternate I.

Policy Committee

Mrs. Zarkowsky reported the policy committee reviewed changes submitted by PRESS to five policies and directed the administration to place the policies on public review as presented. She added that new legislation is now requiring the IL5Essentials student survey be given annually to students in grades 4 – 8.

Legislative Update

Mr. Tepper reported the 5-hour minimum school day proposal has had its 3rd reading and will come for a vote soon. The requirement of 150 minutes of PE per week is at the same stage. He added that school district consolidation is being discussed with the intention to reduce school districts in Illinois by 25%.

Mrs. Schmidt noted that there are currently hundreds of mandates for schools with an additional 48 being presented in this new session. School districts are working to educate new legislators on the effect of these mandates and to provide more flexibility to districts.

FLEX Committee

Mr. Burns reported the work of the FLEX Committee has become focused on curriculum and he no longer attends meetings.

ELC Update

Mrs. Klass reported the ELC Board discussed new hires and resignations, adding TEACH training at Stevenson High School, the 2019-20 calendar, and creating eLearning activities for special needs students.

Thought Exchange Partnership Update

Mrs. Spiller reported the next Thought Exchange Partnership meeting will be April 11, 2019, where Troy Gobble will be presenting on standards based reporting in high school. This will be the last meeting of the school year and members are invited to bring a friend.

Guiding Coalition on Interculturalism Update

Mrs. Sheridan reported the GCI viewed the video created by students on their experiences with Interculturalism, which was presented at the Common Institute Day on March 1, 2019. The GCI also reviewed the calendar options.

Spring Lake Division Meeting

Mr. Tepper reported that 38 of the 42 school districts in Lake County were represented at the IASB Lake Division meeting. Mrs. Manka added that there will be a lot of turnover in Lake County school districts which will bring many new ideas to the group. She added that the speakers, Janice Ollarvia and Shelley Taylor, discussed equity for all students.

ESPA/Board Annual Meeting

Mrs. Zarkowsky reported the Board had met with the ESPA leadership. Ruth Fineman and Julie Donofrio introduced themselves as the new co-presidents of the ESPA. The ESPA focus has turned to communication within their organization, training and development for support staff, creation of an orientation packet and a buddy program for new members. They added they are pleased with the communication with administration. Mrs. Schmidt expressed appreciation to the ESPA members for stepping up to help out when needed given unfilled positions and thanked the custodial staff for keeping the school safe and functional during emergency weather days. Members talked about their celebrations during the current year, including the cultural fairs and videotaping students' conferences for home use.

Other

Mrs. Zarkowsky stated she was very impressed with the student-led middle school family/educator conferences. She felt everyone knew her student and the new format was very successful. Principals shared they received a lot of positive feedback on the conferences also.

Administrative Reports

Staffing/Class Size Projections

Dr. Dalton presented her staffing projections for 2019-20. Due to changing enrollments at grade levels, she is recommending:

- An additional 2.0 FTE sections at elementary school,
- Opening the school year with an additional 1.0 FTE Early Childhood/Blended section, the cost of which will be covered by tuition
- An additional 1.0 FTE kindergarten dual language section offset by removing 1.0 FTE bilingual kindergarten from Country Meadows
- Increasing Orchestra by .4 FTE
- Increasing Willow Grove special education by 1.0 FTE to meet the needs of Early Childhood students moving up
- Increasing special education by .5 FTE at Ivy Hall and .5 FTE at Woodlawn
- Increasing Social Work by .5 FTE at Twin Groves and .5 FTE at Woodlawn
- Increasing Language Development by 1.0 FTE

This results in a total increase of 7.4 FTE certified staff. Non certified support staff projections will be presented later in the school year. Dr. Dalton reported that she has been attending college job fairs over the last few weeks and is alarmed by the lack of students graduating as teachers. She has seen only 1/3 of the graduates she has seen in past years. Dr. Dalton suggested the Board consider allowing the District to consider historical patterns and projections and to open the school year with sufficient staff to cover anticipated enrollments. This would allow her to hire the best candidates early. Please send your thoughts on this suggestion to Dr. Dalton, who will lead a discussion on April 2, 2019.

PMA Financial Projections

Mr. Hitcho presented the five-year financial projections prepared by PMA. He reviewed the data elements used to create the projections noting that 63% of the District's revenue comes from property taxes. Included in revenue projections is a CPI of 2.1% and new growth of \$3,000,000, leading to flat revenues. Expenses include salary and benefits at about 73%, other expenses including technology and capital projects. Mr. Hitcho stated that if all assumptions are correct, KCSD96 can anticipate fund balances dropping \$30,000,000 over the next five years. With no questions forthcoming, the Board members thanked Mr. Hitcho.

Priority Items for Consideration and/or Action

ESPA/Board of Education Annual Meeting

With the consent of the Board members, Mr. Tepper moved this portion of the meeting to 5:30 p.m. This meeting was conducted in closed session and no action was taken.

Adjourn to Closed Session

A motion was presented by Mrs. Klass and seconded by Mrs. Manka to adjourn to closed session for the purpose of

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

On a roll call vote, the motion carried:

Aye: Klass, Burns, Manka, Zarkowsky, Woodman, and Tepper

Nay: None

Absent: Strezewski

The meeting adjourned to closed session at 5:30 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 5:59 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Klass and seconded by Mrs. Woodman to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Consideration of FY21 Academic Calendar

A motion was presented by Mrs. Manka and seconded by Mrs. Klass to approve Option B Calendar for the 2020-21 school year:

	Option B
First day of student attendance	August 19, 2020
Fall Conference Dates	Oct. 8 & 9, 2020
Thanksgiving Week attendance	Nov. 23-24, 2020 Full Day Attendance, Nov. 25-27, 2020 No School
Spring conference dates	Mar. 11-12, 2021
Last day of student attendance	June 2, 2021

All members present voted Aye, the motion carried.

Executive Session

Adjourn to Closed Session

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Woodman, Klass, Burns and Tepper

Nay: None

The meeting adjourned to closed session at 9:12 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 11:20 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Woodman and seconded by Mrs. Manka to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items

Employment, Appointment and Dismissal – Certified Staff

Resignations

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to approve the following resignations as presented:

Name	Position	FTE	School	Eff. Date
Verzani, Michael	PE	1	P	End of SY
Kulbeda Melissa	Gr. 1	1	CM	End of SY
Gomberg, Samantha	Gr. 1	1	IH	End of SY
Linzing, Allison	Sp.Ed.	1	IH	End of SY
Hall, Courtney	Psychologist	1	IH	End of SY

All members present voted Aye, the motion carried.

Employment - None at this time.

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Woodman and seconded by Mrs. Manka to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. All members present voted Aye, the motion carried.

Request for Leave of Absence - Unpaid

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to approved the request from Molly Smith for an unpaid leave of absence so she can substitute for a scheduled maternity leave. All members present voted Aye, the motion carried.

Consent Agenda

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the following Consent Agenda items:

Approval of Bills – to approve the March 2019 bills as presented in the following amounts:

Education	\$2,792,594.61
Operations	\$299,229.07
Debt Service	\$00.00
Transportation	\$210,545.95
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$4,339.30
Working Cash	\$00.00
Tort Immunity	\$00.00
Life Safety	\$00.00
TOTAL	\$3,306,708.93

Approval of Country Meadows/Woodlawn Fire Lane Pavement Bid – to approve the bid presented by Chicagoland Paving Contractors Inc., in the amount not to exceed \$179,900.00 and to reject Alternate 1.

Approval of Policy – to approve the following policies, which have been on public review:

- 2:80 Board Member Oath and Conduct
- 4:170 Safety
- 5:30 Hiring process
- 5:60 Expenses
- 5:220 Substitute Teachers
- 7:100 Health Eye and Dental Examination; Immunizations; and Exclusion of Students

On a roll call vote, the motion carried:

Aye: Zarkowsky, Woodman, Klass, Burns, Manka, and Tepper

Nay: None

Discussion Items

Early Childhood Curriculum Discussion

Mrs. Sheridan explained the new Early Childhood curriculum standards require a new curricular resource. After extensive review, the committee is recommending adoption of the Opening The World of Learning (OWL) program. The OWL program would be the primary resource for the blended Early Childhood classrooms and used as appropriate for individual students within the Structured Learning Early Childhood classrooms as well. The OWL program will be on public display until April 2, 2019.

Illinois Assessment of Readiness Schedule

Mrs. Spiller reported the Illinois State Board of Education purchased the PARCC test questions and have renamed them the Illinois Assessment of Readiness (IAR). Testing has been reduced by one unit in math and one unit in Language Arts. All testing is scheduled to take place before 12:30 pm based on best practice. Testing for middle school begins April 8, 2019, and for elementary school April 16, 2019. Testing will close on April 26, 2019.

Summer School/Extended School Year

Mrs. Sheridan reported that Jump Start Kindergarten will take place July 29 – August 9, 2019, and will be housed at Willow Grove Early Learning Center. Summer Literacy and Math Academies will be held June 10 – June 28 at Woodlawn/Country Meadows. Summer Literacy and Math Biliteracy Academy will be held the same dates, also at Woodlawn/Country Meadows. Mrs. Gluck reported that Extended School Year will be offered to students with IEPs from June 10 to July 3, and transportation will be provided.

Review of Board of Education Meeting Calendar 2019-20 School Year

The Board directed the administration to publish the Board of Education Meeting dates for 2019-20 as follows. All meetings will be held in the boardroom at Ivy Hall School and will begin at 7:00 p.m. unless otherwise noted.

July 16, 2019
August 6 & 20, 2019
September 3 & 17, 2019
October 22, 2019
November 19, 2019
December 17, 2019
January 14, 2020
February 4 & 18, 2020
March 3 & 17, 2020
April 7 & 21, 2020
May 12 & 26 (Graduation), 2020
June 16, 2020

Information Items

Community Thought Exchange Update

Mrs. Schmidt reported the Community Thought Exchange closed on March 18, 2019. She will have a summary of the results for the Board on April 2, 2019. Less than 300 parents participated generating 600 – 800 thoughts, which were rated over 11,000 times. The process worked as expected and the ratings of thoughts was very interesting.

Faculty Appreciation Lunch – April 2, 2019

Board members are invited to join the District in serving lunch to faculty and staff members on Tuesday, April 2, 2019 from 11:30 am to 1:00 pm at Woodlawn/Country Meadows.

KEA Leadership/Board Dinner Meetings

The KEA Leadership/Board dinner meeting will be held on April 23, 2019 at Ivy Hall School. Dinner will be from 5:00 – 5:30 pm, followed by the meeting from 5:30 – 6:00 pm. All Board members are invited to attend.

FOIA Requests

The District received one (1) FOIA request(s) since February 26, 2019, which has been responded to appropriately.

Board Comments – None at this time.

Adjournment

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Woodman, Klass, Burns, Manka and Tepper

Nay: None

Mr. Tepper adjourned the March 19, 2019 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 11:25 p.m. The next meeting of the Board of Education will be April 2, 2019 at Ivy Hall School.