

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION
REGULAR MEETING
Minutes for December 13, 2022**

Call To Order

Mr. Tepper called the meeting to order at 7:00 p.m. in the Mat Room.

Roll Call

Present: James Strezewski, Renee Klass, Dina Manka, Mike Burns, Cynthia Zarkowsky and Marc Tepper
Remote: None
Late: None
Absent: Amy Feygin

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the meeting. Jennifer Dunne led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. The following person spoke:

Mr. Joseph F. Monroe

Mr. Tepper noted that Mrs. Sheridan did not receive any public comments via email.

Approval of Minutes

November 2022

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the minutes of November 15 & 18, 2022, as presented. All members present voted Aye; the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports, noting that all reports were in order. He added the District did not make any investments in November. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of November 2022 appropriately on file in the business office: Treasurer's Report, Budget Reports, and Activity Report.

Board Reports

Finance Committee

Mr. Strezewski reported the Finance Committee reviewed the bills for December 2022 and recommend they be approved. Other items recommended for approval are the FY2022 audit findings; which were clean and the District received a 4.0 rating, the 2023-24 school year fees schedule with no changes, and the amount of taxes to be levied following the public hearing.

Policy Committee

Mrs. Zarkowsky reported the Policy Committee reviewed PRESS Issue 110, which included 30 policy revisions. Policies 6:60 Curriculum Content and 6:260 Complaints about Curriculum, Instructional Materials, and Programs were not recommended to be approved. All other policies will be placed on public

review. Mrs. Zarkowsky added that two policies currently on public review are being recommended for approval.

Legislative Update

Mr. Tepper reported this is the Lame Duck session for the Illinois Legislature but there are two items of interest. The Illinois Unemployment Insurance Trust Fund had grown to \$4,500,000,000 during the pandemic but has been coming down steadily. SB4244 will remove the requirement that the school treasurer live within the school District boundaries.

Mrs. Sheridan reported she had participated in two legislative discussions. One featured US Rep. Brad Schneider, and the other was hosted by the Lake County Superintendents and included several Illinois legislators.

ELC Update

Mrs. Klass stated the ELC met on November 17, 2022, where they considered resignations and hires. The ELC also hosted a ribbon cutting for ELC West, where members were able to see the facility in action. The ELC Board will meet again on December 15, 2022.

Thought Exchange Partnership Update

Mrs. Manka reported the next meeting of TEP will be January 12, 2023.

Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the next meeting will be January 11, 2022. GCI members are hosting Reflection walks on December 9 and December 14, 2022. Mrs. Klass attended the Reflection Walk at Ivy Hall School on December 9, 2022. She explained the participants included students and asked if they feel represented in their school building. The insight of the students was wonderful.

Space/Facilities/Innovation Committee

Mr. Burns reported the committee met on November 17, 2022, where they focused on three projects.

1. The Middle School Learning Centers: The District has met with STR, who is working on concepts and drawings, which will be available in late January.
2. Mat Room: The District has reviewed initial drawings and are waiting for more detailed drawings to put the work out for bid.
3. Mother's/Privacy Rooms: The space for these rooms has been identified but there is not a specific timeline yet. The work could take place over the Summer of 2023 or during the 2023-24 school year. More information will be available in early February.

Other

Mrs. Manka reported the Superintendent Evaluation Committee will meet on December 21, 2022. They are using the existing rubric with updates to cover SEL, diversity, and pandemic. For the 2022-23 school year, the superintendent will be evaluated using this rubric, which will be appropriate for the first year, and then could be revised.

Administrative Reports

Dual Language Development

Mrs. Bird presented an update on the Dual Language Program development. The last presentation was made to the Board in December 2019. Currently the program is hosting students in kindergarten, first, second, and third grades. The program is housed at Willow Grove for kindergarten, and at Country Meadows for grades 1 – 3. The program is structured on a two-teacher model, one teacher for English instruction and the other teacher for Spanish instruction; 50% of academic instruction is in English and 50% is in Spanish. The District also hosts a one-way immersion program for grades 4 and 5, which will convert as the Dual Language program moves to 4th and 5th grades.. Mrs. Bird reviewed the daily schedule for the Kindergarten program and the Elementary program. Mrs. Bird also reviewed academic data for all grade levels using NWEA MAP scores.

Next steps include continued improvement based on data, continued curriculum refinement, implementation of bilingual trajectories, and the relaunch of the Dual Language Committee to develop the middle school program.

Priority Items for Consideration and/or Action

Public Hearing – Tax Levy

Mr. Tepper opened the public hearing at 7:42 p.m. and asked Mr. Hitcho to explain the Tax Levy.

In October, the Board approved the estimated amount to levy. On December 5, 2022, an ad was placed in the *Daily Herald* announcing the public hearing and the intent to Balloon Levy. Today is the public hearing and the Tax Levy Resolution is on the Consent Agenda for action. The resolution must be filed with the County before the last Tuesday in December, which is December 27th.

School districts are limited in the amount they can Levy to 5% or CPI, whichever is less, plus the new construction allowance. The CPI has averaged 2.3% since 1991. The CPI for 2021 was 7.1%, which allows Districts to levy the maximum 5% allowed by PTELL. The balloon levy is projected larger because we will not have the certified EAV from the County Assessor until April 2023. Most Lake County Districts do this process to ensure that they can capture all the available property tax dollars from EAV. If Districts do not levy enough it would limit future levy amounts per the PTELL formula. The District will Balloon Levy 8.93% but in reality, the levy will not exceed 5% plus the new construction allowance projected at \$5,000,000.

Mr. Monroe indicated he would like the District to consider their accountability to the community and to consider ways to save. Mr. Hitcho offered to meet with Mr. Monroe to show him the District's finances and discuss the process used in budgeting.

Mr. Hitcho disclosed the cash reserve balances as of June 30, 2022, in accordance with Section 17-1.3 of the IL School Code, 105 ILCS 5/17-1.3:

Education Fund	52,418,166.00
Operations and Maintenance Fund	6,749,269.00
Debt Service Fund	569,545.00
Transportation Fund	10,006,348.00
Municipal Retirement/Social Security	1,988,065.00
Capital Projects Fund	00.00
Working Cash Fund	4,433,658.00
Tort Immunity and Judgement	825,123.00
Fire Prevention and Safety	133.00

Mr. Tepper closed the public hearing at 8:02 p.m.

Executive Session

Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Burns to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Klass, Manka, Burns and Tepper

Nay: None

The meeting adjourned to closed session at 8:11 p.m.

Reconvene in Open Session

The meeting reconvened in open session at 9:15 p.m.

Approval of Closed Session Minutes

A motion was made by Mr. Strezewski and seconded by Mr. Burns to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Strezewski, Klass, Manka, Burns, Zarkowsky, and Tepper

Nay: None

Action Items

Employment, Appointment, and Dismissal – Certified Staff

Resignations

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to accept the resignation of Lindsay Jonas, as presented. All members present voted Aye, the motion carried.

Employment

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to approve the employment of the following individual(s) for the 2022-23 school year and to place appropriately on the salary schedule:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>	<u>Eff. Date</u>
Francona, Cynthia	Certified School Nurse	1.0	District	01/09/23

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Klass, Manka, Burns, and Tepper

Nay: None

Employment, Appointment, and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment, and Dismissal

A motion was presented by Mrs. Manka and seconded by Mr. Burns to approve the memo presented by Mrs. Jonas for the employment, appointment, and dismissal of certain educational support personnel as presented. On a roll call vote, the motion carried:

Aye: Manka, Burns, Zarkowsky, Strezewski, Klass and Tepper

Nay: None

Consent Agenda

A motion was presented by Mr. Burns and seconded by Mrs. Manka to approve the following Consent Agenda items:

Presentation of Bills – December 2022 - to approve the December 2022 bills as presented in the following amounts:

Education	\$3,252,899.27
Operations	\$310,107.29
Debt Service	\$0.00
Transportation	\$654,874.89
IMRF	\$00.00
Social Security	\$00.00

Capital Projects	\$48,856.96
Working Cash	\$00.00
Tort Immunity	\$00.00
<u>Life Safety</u>	<u>\$00.00</u>
Totals	\$4,266,738.41

Approval 2022 Tax Levy – to approve the 2022 Tax Levy as presented;

Approval of 2023-24 Fee Schedule – to approve the fee schedule for 2023-24 as presented, which includes an “early bird” discount on registration fees collected before April 15, 2023, and an increase of \$20.00 per student on fees collected after that date;

Acceptance of FY2022 Audit – to accept the audit completed by Eder, Casella & Company as presented;

Approval of Policy – to approve policies 2:150 Committees and 2:200 Types of Board of Education Meetings as presented.

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Klass, Manka, and Tepper

Nay: None

Discussion Items

Annual E-Rate Notice and Internet Safety

Mr. Tepper acknowledged KCSD 96 provides Internet Safety curriculum, and has Internet protection software to block access to harmful images.

Review of November Board Activities

Mrs. Sheridan reported the November 18, 2022 Board discussion focused on evolving demographics, hiring and providing supports to meet those demographic needs, and communicating with District constituents.

Mr. Tepper thanked everyone who participated.

Information Items

FOIA Requests

The District received two (2) FOIA request(s) since November 15, 2022; both have been responded to appropriately.

Board Comments – None at this time.

Adjournment

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mr. Burns to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Klass, Manka, Burns, Zarkowsky, and Tepper

Nay: None

Mr. Tepper adjourned the December 13, 2022, regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:30 p.m. The next meeting of the Board of Education is scheduled for January 17, 2023, at 7:00 p.m.

Date Minutes Approved:

President, Board of Education

Secretary, Board of Education

Fn: minutes121322