

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION
REGULAR MEETING
Minutes for January 17, 2023**

Call To Order

Mr. Tepper called the meeting to order at 7:03 p.m. in the Mat Room.

Roll Call

Present: Amy Feygin, Renee Klass, Dina Manka, Mike Burns, Cynthia Zarkowsky and Marc Tepper
Remote: None
Late: None
Absent: James Strezewski

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the meeting. Jason Williams led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. No one responded. Mr. Tepper noted that Mrs. Sheridan did not receive any public comments via email.

Approval of Minutes

December 2022

A motion was presented by Mrs. Klass and seconded by Mrs. Feygin to approve the minutes of December 13, 2022, as presented. All members present voted Aye; the motion carried.

Release of Closed Session Minutes

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to release the following closed session minutes:

| | |
|---------------------------------------|---------------------------------|
| January 18, 2022 | April 5, 2022 April 19, 2022 |
| February 1, 2022 February 15, 2022 | May 3, 2022 (2) May 17, 2022 |
| March 1, 2022 March 15, 2022 | June 14, 2022 |

All members present voted Aye; the motion carried.

Destruction of Closed Session Recordings

A motion was presented by Mrs. Feygin and seconded by Mrs. Klass to destroy the following closed session recordings, which are over 18 months old, in accordance with the Open Meetings Act:

May 18, 2021
June 1, 2021

All members present voted Aye; the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports, noting that all reports were in order. He added the District made two investments in US Treasury bonds at interest rates of 4.6% and 4.65%. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of December 2022 appropriately on file in the business office: Treasurer's Report, Budget Reports, and Activity Report.

Board Reports

Finance Committee

Mr. Burns reported the Finance Committee reviewed the bills for January 2023 and recommend they be approved. Other items recommended for approval are the FY24 Per Pupil Building allocations and the FY23 purchase order cut-off date. The committee members discussed the first draft of the 5Cast Financial Projections, which will be presented to the full Board in February 2023.

Policy Committee

Mrs. Zarkowsky reported the Policy Committee reviewed Section 6 Instruction. Of the 28 policies in Section 6, 22 have been reviewed within the last 18 months and did not require additional changes. The committee recommended language updates to reflect current practice to Policy 6:30 Organization of Instruction and a minor language change to one other policy. The remaining 5 policies will be updated with the current review date. Mrs. Zarkowsky added that 18 policies currently on public review are being recommended for approval.

Legislative Update

Mr. Tepper reported the 103rd General Assembly was sworn in and 1124 bills were filed on the first day. He noted that there will be a lot of change discussed going forward. He noted that House Bill 5188, relating to sex education in school, was not called for a vote but Districts should expect to see it brought back this session. The Senate will resume January 24, 2023, and the House will resume January 31, 2023. Mr. Tepper noted that Nabeela Syed has replaced Rep. Chris Bos in the 51st District.

Mrs. Sheridan reported that 70% of school districts chose not to adopt standards in accordance with HB 5188 and agreed Districts will see action going forward. The IASB will be hosting a legislative breakfast on Saturday, February 11, 2023. Anyone interested in attending should contact Mrs. Rosenberg.

ELC Update

Mrs. Klass stated the ELC met on December 15, 2022, where they considered routine human resources, policy, and business items. The ELC Board will meet again on January 19, 2023.

Thought Exchange Partnership Update

Mrs. Manka reported TEP met on January 12, 2023. The topic was literacy and members went into breakout sessions by grade bands. The group felt the topic was very interesting, and it was well-received. The next meeting will be February 2, 2023.

Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported GCI met on January 11, 2023. The group reviewed over 700 pieces of data from the Representation Walks held in December and determined there was a lot to celebrate. The four topics

of representation walks, culture calendar, role models, and professional development were discussed in breakout sessions. The next meeting will be February 15, 2023.

Space/Facilities/Innovation Committee

Mr. Burns reported the committee has not met but progress has been made on the privacy rooms. The space has been identified and supplies have been ordered. Additionally, a meeting is scheduled with STR to discuss revised conceptual plans for the learning centers.

Other

Mrs. Manka reported the Superintendent Evaluation Committee met on January 13, 2023. They reviewed evaluation tools from other districts all over the country and compared them to the District 96 tool. The committee is working on a rough draft of a revised evaluation tool and will present it to the Board in February. The group meets again on February 3, 2023.

Administrative Reports

Mid-year Update on Goal Activity

Mrs. Sheridan reviewed the two big goal areas for 2023-24: 1) student well-being and sense of belonging in the school environment, and 2) leadership transitions. Mrs. Bird reviewed the goals and the work toward those goals thus far. Mr. Keenon reported on leveraging the students' sense of belonging by looking at what is currently working and sharing that information among all seven buildings. They continue looking for SEL tools that address this issue and gathering data.

Mr. Williams reported on supporting leaders by providing mentoring and clarifying shared responsibilities. These structures are used with the Principal and Assistant Principal teams and with the coaching teams. Ways to measure success of the mentoring include the formal evaluation process and goal completion. Since the pandemic, some students have had trouble transitioning back to a structured environment. Schools have addressed this by monitoring behavior, educating students on expected behavior, and having a uniform discipline process in place, which align with the Board goal for having consistent discipline practices.

Long-Range and 2023-24 Enrollment Projections

Mrs. Jonas reported the District continues to refine the process for creating enrollment projections. Enrollments have increased since the sixth day, and we anticipate continued growth going forward. She was unable to use the Decision Insight data for today's report and instead used its 2023-24 projections from last year. Once Decision Insight has provided the formal report, she will update the data. Although the local housing market has leveled off, Mrs. Jonas reported we are likely to continue to see increased enrollments going forward for several years.

Kindergarten pre-registration is currently in process and the District continues to offer an "early-bird" discount through April 15, 2023, and Willow Grove T-shirts for kindergarten students registered by January 31, 2023. We have implemented a completely online process this year and while Mrs. Jonas continues to monitor the enrollments, kindergarten pre-registration does not predict actual enrollments.

There has been little change in new construction. New subdivisions Deer Trail and Karen's Corner have seen no action, and Westbury and Hawthorn Place continue to build although there are lots still available.

Mrs. Jonas will present the 2023-24 staffing plan in February, which is likely to show additional sections across all buildings and grade levels. The sixth day enrollment number was 3306 students, and currently we have 3424 students enrolled, not including early childhood or self-contained special education programs. We have just over 3600 students including all.

Priority Items for Consideration and/or Action

Executive Session

Adjourn to Closed Session

A motion was presented by Mrs. Klass and seconded by Mr. Burns to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Klass, Manka, Burns, Zarkowsky, Feygin, and Tepper

Nay: None

The meeting adjourned to closed session at 7:49 p.m.

Reconvene in Open Session

The meeting reconvened in open session at 8:23 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Zarkowsky, Feygin, Klass, Manka, Burns, and Tepper

Nay: None

Action Items

Employment, Appointment, and Dismissal – Certified Staff

Resignations – None at this time.

Employment – None at this time.

Employment, Appointment, and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment, and Dismissal

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to approve the memo presented by Mrs. Jonas for the employment, appointment, and dismissal of certain educational support personnel as presented. On a roll call vote, the motion carried:

Aye: Zarkowsky, Feygin, Klass, Manka, Burns and Tepper

Nay: None

Consent Agenda

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to approve the following Consent Agenda items:

Presentation of Bills – January 2023 - to approve the January 2023 bills as presented in the following amounts:

| | |
|--------------------|----------------|
| Education | \$3,429,109.29 |
| Operations | \$463,403.49 |
| Debt Service | \$0.00 |
| Transportation | \$579,998.03 |
| IMRF | \$00.00 |
| Social Security | \$00.00 |
| Capital Projects | \$64,007.14 |
| Working Cash | \$00.00 |
| Tort Immunity | \$00.00 |
| <u>Life Safety</u> | <u>\$00.00</u> |
| Totals | \$4,536,517.95 |

Approval of FY24 Per Pupil Building Allocations – to approve the increase in the per student allotment by the 2022 PTELL CPI factor of 5.0% and maintain the per staff allotment of \$50, as presented;

Approval of FY23 Purchase Order Cut-Off Dates – to approve the cut off of all purchase orders for the 2022-23 school year by 4:30 p.m. on March 24, 2023;

Approval of Policy – to approve the following policies as presented:

2:100 Board Member Conflict of Interest

4:10 Fiscal and Business Management

4:140 Waiver of Student Fees

4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behavior

5:120 Employee Ethics; Code of Professional Conduct; and Conflict of Interest

5:220 Substitute Teachers

5:250 Leaves of Absence

5:280 Duties and Qualifications

5:330 Sick Days, Vacation, Holidays, and Leaves
6:15 School Accountability
6:255 Assemblies and Ceremonies
7:50 School Admissions and Student Transfers To and From Non-District Schools
7:70 Attendance and Truancy
7:180 Prevention of and Response to Bullying, Intimidation, and Harassment
7:250 Student Support Services
7:285 Anaphylaxis Prevention, Response, and Management Program
7:290 Suicide and Depression Awareness and Prevention
7:340 Student Records

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Feygin, Klass, Manka, and Tepper

Nay: None

Discussion Items

COSSBA Inaugural National Conference

Mr. Tepper noted the COSSBA Inaugural National Conference will be held in Tampa, Florida, March 31 – April 1, 2023. COSSBA currently has 25 state memberships and is hoping to increase that amount through this conference. Board members interested in attending should contact Mr. Tepper soon as hotel rooms are filling up.

Information Items

Kindergarten Registration

Mr. Hitcho reported the business office has assumed responsibility for the registration process. The process has been updated with a number of new features that will make it smoother for both parents and the District. Kindergarten pre-registration opened January 12, 2023, fully online, and registration will open March 1, 2023, for grades 1 – 8. Currently 34 kindergarten students have registered for the 2023-24 school year.

IASB Lake Division Spring Meeting – March 8, 2023

Mr. Tepper reported the Spring Lake Division Meeting will be held March 8, 2023. The location has not been determined yet. Courtney Orzel will be the speaker. Board members interested in attending should contact Mrs. Rosenberg. Mr. Tepper also reported the Lake Division Legislative Breakfast will be held Saturday, February 11, 2023, at Libertyville High School, and will begin at 8:30 a.m. He encouraged board members to attend and make personal connections with our local legislators.

FOIA Requests

The District received three (3) FOIA request(s) since December 13, 2022; all have been responded to appropriately.

Board Comments – None at this time.

Adjournment

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Mr. Burns to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Feygin, Klass, Manka, Burns, and Tepper

Nay: None

Mr. Tepper adjourned the January 17, 2023, regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:27 p.m. The next meeting of the Board of Education is scheduled for February 7, 2023, at 7:00 p.m.

Date Minutes Approved:

President, Board of Education

Secretary, Board of Education

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