

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for February 15, 2022**

**Call To Order**

Mr. Tepper called the meeting to order at 7:05 p.m. virtually via Zoom.

**Roll Call**

Present: Julie Schmidt, Superintendent of Schools and Marc Tepper

Remote: James Strezewski, Amy Feygin, Renee Klass, Dina Manka, Mike Burns, Cynthia Zarkowsky

Late: None

Absent: None

**Welcome to Visitors**

President Tepper called the meeting to order at 7:05 p.m. and welcomed members of the faculty, community, and press to the Zoom meeting. Mr. Tepper and Mrs. Schmidt read public comments submitted via email from the following individuals:

Radha Kaipa

Kelly Rokosz

Julia Cherner

Darcy Shaw

Debra Jacobson

Henry Valez

Mel Gurel

Michelle Fettner

Nora Fellowes

Kirstin Cecchin

**Approval of Minutes**

**January 2022**

A motion was presented by Mr. Strezewski and seconded by Mr. Burns to approve the minutes of January 18, 2022, as presented. On a roll call vote, the motion carried:

Aye: Strezewski, Feygin, Klass, Manka, Burns, Zarkowsky and Tepper

Nay: None

**Financial Statements**

Mr. Hitcho presented the financial reports noting that all reports were in order. He added that the District has made six investments in T-Notes during January. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of January 2022 appropriately on file in the business office: Treasurer's Report, Budget Reports, and Activity Report.

## **Board Reports**

### **Finance Committee**

Mr. Strezewski stated the Finance Committee recommended approval of the February 2022 bills. The committee also reviewed the 5Cast Financial Projections, which Mr. Hitcho will present later in the meeting.

### **Policy Committee**

Mrs. Zarkowsky reported the committee did not meet due to a family emergency but does recommend approval of policies on consent agenda.

### **Legislative Update**

Mr. Tepper reviewed SB3981 and SB3982, which change tenure timelines, and SB3914, which adds 5 mental health days for faculty and staff. SB2298, relating to TIF and PTELL, changes the definition of blighted property and is vigorously opposed by the Illinois Municipal League.

### **ELC Update**

Mrs. Klass reported the ELC met and conducted routine business. The ELC has signed a lease to expand their property to upgrade the Transition Program. Renovations will begin on the new property shortly and will be completed by this summer. These renovations will be paid by Stevenson High School and will improve the programming for high school students.

### **Thought Exchange Partnership Update**

Mrs. Manka reported TEP will meet on February 17, 2022, where members will review the 2023-24 academic calendar options.

### **Guiding Coalition of Interculturalism Update**

Mrs. Zarkowsky reported the GCI will meet on February 23, 2022.

**Space/Facilities/Innovation Committee** – None at this time.

**Human Capital and Adult Leadership Committee** – None at this time.

**Other** – None at this time.

## **Administrative Reports**

### **5Cast Financial Projections**

Mr. Hitcho presented the five-year financial projections for the school district. He reviewed the data elements used in creating the projections. The revenue budget for the district is \$61,815,225. This money comes to the District as follows:

- 88% - Property Taxes
- 02% - Federal Revenue
- 03% - Other State Revenue
- 04% - Evidence-Based Funding
- 03% - Other Local Revenue

Revenue assumptions:

Tax increases are limited to 5% or CPI, whichever is less. CPI has been low the last 7 years, but is at 5% this year, which is the highest it's ever been due to inflation. Going forward, the rate of increase was calculated using 2.3%.

New construction - \$5,000,000

State Revenue and Evidence Based Funding and Federal funding – Remain at current budget

The expense budget totals \$63,463,750. These funds are allocated as follows:

57% - Salaries

12% - Benefits

16% - Purchased Services (includes transportation)

08% - Supplies

07% - Capital Outlay and Other

Expense assumptions:

Salaries-KEA - continue status quo, plus savings from retirements

Salaries-ESP - annual increases based on contract

Salaries-Administration - annual increases based on CPI

Benefits - 4% annual increase

Purchased services, supplies, capital outlay and other - projected at current FY22 levels

Technology - \$1,000,000 per year

Capital Projects - \$4,500,000 - \$4,700,000 per year

Long term debt - none

Using these assumptions, the prospective shows fund balances continuing to decrease through 2027. The State requires districts to have a fund balance of 25% of budget. Considering various avenues to stretch the funds, it is possible the district could be looking at referendum in 2025 to maintain the 25% fund balance.

Superintendent's Update

Superintendent Schmidt reiterated the District's priority to maintain in-person learning with a minimum of disruption through application of mitigation measures. Incidence rates have declined but are still in high transmission. Positivity rates have also declined, moving to moderate transmission. Active and positive cases in the District have declined to low single digits. Vaccination rates of employees is at 99%, and, in our largest zip codes, range from 76.5% to 82.4%. District mitigation efforts have worked extremely well.

Superintendent Schmidt reviewed the plan communicated on February 14, 2022, which indicated District 96 would be moving to mask-optional-but-recommended, effective March 8. Gov. Pritzker announced the beginning of an off-ramp process for lifting State mitigation measures, beginning with the mask mandate on February 28, 2022. Masking on public transportation (school buses) is a federal mandate and will continue. A recent ruling by JCAR denied IDPH the reissue of emergency rules, including modified quarantine (masking) while the Temporary Restraining Order is pending. A ruling by the appellate court is expected February 17, 2022. Until that time, while the District is asking families to maintain masking in school, students who show up unmasked will be allowed to attend classes. Schools will continue to monitor cases

and employ ongoing mitigations. A communication will be sent to all families regarding this report on Wednesday, February 16, 2022.

### **Priority Items for Consideration and/or Action**

#### **Executive Session**

##### **Adjourn to Closed Session**

A motion was presented by Mr. Burns and seconded by Mr. Strezewski to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Feygin, Klass, Manka, and Tepper

Nay: None

The meeting adjourned to closed session at 8:26 p.m.

##### **Reconvene in Open Session**

A motion was presented by Mr. Burns and seconded by Mrs. Klass for the meeting to reconvene in open session. On a roll call vote, the motion carried. The meeting reconvened in open session at 8:55 p.m.

Aye: Burns, Zarkowsky, Strezewski, Feygin, Klass, Manka, and Tepper

Nay: None

Approval of Closed Session Minutes

A motion was made by Mrs. Zarkowsky and seconded by Mrs. Feygin to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Feygin, Klass, Manka, Burns, and Tepper

Nay: None

**Action Items**

Employment, Appointment and Dismissal – Certified Staff

i. Resignations

A motion was presented by Mrs. Klass to accept, with regret, the resignation of Mrs. Amy Gluck, effective June 30, 2022. Mrs. Manka seconded the motion. On a roll call vote, the motion carried:

Aye: Klass, Manka, Burns, Zarkowsky, Strezewski, Feygin and Tepper

Nay: None

A motion was presented by Mr. Burns and seconded by Mrs. Klass to accept the following resignations:

<u>Name</u>	<u>Position FTE</u>	<u>School</u>	<u>Eff. Date</u>
Schumacher, Lindsay	Special Education	Ivy Hall	06/02/22
Stewart, Ellen	2nd Grade	Prairie	06/02/22
Hammer, Jill	Science	Twin Groves	06/02/22

On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Feygin, Klass, Manka and Tepper

Nay: None

ii. Employment - None at this time.

iii. Appointment of Director of Teaching and Learning

A motion was presented by Mr. Burns and seconded by Mrs. Manka to appoint Meghan Bird as Director of Teaching and Learning. On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Feygin, Klass, Manka and Tepper

Nay: None

iv. Appointment of Assistant Director of Teaching and Learning

A motion was presented by Mr. Strezewski and seconded by Mrs. Feygin to appoint Jason Williams as Assistant Director of Teaching and Learning. On a roll call vote, the motion carried:

Aye: Strezewski, Feygin, Klass, Manka, Burns, Zarkowsky and Tepper

Nay: None

v. Consideration of Title Change

A motion was presented by Mrs. Manka and seconded by Mr. Burns to change the title of Jason Keenon to Assistant Director of Teaching and Learning. On a roll call vote, the motion carried:

Aye: Manka, Burns, Zarkowsky, Strezewski, Feygin, Klass and Tepper

Nay: None

vi. Appointment of Director of Educational Services

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to appoint Robert Hanrahan as Director of Educational Services. On a roll call vote, the motion carried:  
Aye: Strezewski, Feygin, Klass, Manka, Burns, Zarkowsky and Tepper  
Nay: None

vii. Appointment of Principal Country Meadows School

A motion was presented by Mr. Burns and seconded by Mrs. Manka to appoint Michelle Garlick as Principal of Country Meadows School. On a roll call vote, the motion carried:  
Aye: Burns, Zarkowsky, Strezewski, Feygin, Klass, Manka and Tepper  
Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to approve the memo presented by Dr. Dalton and Ms. Jonas for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote, the motion carried:  
Aye: Strezewski, Feygin, Klass, Manka, Burns, Zarkowsky, and Tepper  
Nay: None

ii. Request for Leave of Absence – Unpaid

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to approve the unpaid Leave of Absence request from Ann Root. On a roll call vote, the motion carried:  
Aye: Manka, Burns, Zarkowsky, Strezewski, Feygin, Klass and Tepper  
Nay: None

Consent Agenda

A motion was presented by Mr. Strezewski and seconded by Mrs. Manka to approve the following Consent Agenda items:

Presentation of Bills – February 2022 - to approve the February 2022 bills as presented in the following amounts:

Education	\$3,373,325.83
Operations	\$440,592.47
Debt Service	\$0.00
Transportation	\$373,383.01
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$00.00
Working Cash	\$00.00
Tort Immunity	\$311.00
<u>Life Safety</u>	<u>\$00.00</u>
Totals	\$4,187,612.31

Approval of Policy – to approve the following policies, which have been on public review:

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:110 Qualifications, Term, and Duties of Board Officers
- 2:120 Board Member Development
- 2:220 Board of Education Meeting Procedure
- 3:40 Superintendent
- 4:60 Purchases and Contracts
- 4:165 Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- 4:170 Safety
- 4:175 Convicted Child Sex Offender; Screening; Notifications
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:30 Hiring Process and Criteria
- 5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program
- 5:120 Employee Ethics; Conduct; and Conflict of Interest
- 5:150 Personnel Records
- 5:185 Family and Medical Leave
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:120 Education of Children with Disabilities
- 6:180 Extended Instructional Programs
- 7:20 Harassment of Students Prohibited
- 7:30 Student Assignment and Intra-District Transfer
- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:80 Release Time for Religious Instruction/Observance
- 7:150 Agency and Police Interviews
- 7:160 Student Appearance
- 7:200 Suspension Procedures
- 7:210 Expulsion Procedures
- 7:260 Exemption from Physical Education
- 7:310 Restrictions on Publications; Elementary Schools
- 7:340 Student Records

On a roll call vote, the motion carried:

Aye: Strezewski, Feygin, Klass, Manka, Burns, Zarkowsky and Tepper

Nay: None

**Discussion Items** – None at this time

**Information Items**

**IASB Lake Division Spring Meeting – March 9, 2022**

The meeting will be held at the DoubleTree by Hilton in Mundelein, and the speaker will be Mr. Michael A. Jacoby, executive director/chief executive officer of the Illinois ASBO.

**FOIA Requests**

The District received four (4) FOIA request(s) since January 18, 2022. All requests were responded to appropriately.

**Board Comments** – None at this time.

**Adjournment**

With no further business before the Board of Education, a motion was presented by Mr. Burns and seconded by Mr. Strezewski to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Burns, Zarkowsky, Strezewski, Feygin, Klass, Manka and Tepper

Nay: None

Mr. Tepper adjourned the February 15, 2022, regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:57 p.m. The next meeting of the Board of Education is scheduled for March 1, 2022, at 7:00 p.m.

Date Minutes Approved:

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President, Board of Education

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Secretary, Board of Education

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