

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 962  
BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for July 14, 2020**

**Call To Order**

Mr. Tepper called the meeting to order at 7:00 p.m. via Zoom virtual meeting.

**Roll Call**

Present: Julie Schmidt, Superintendent of Schools

Remote: James Strezewski, Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper attended via Zoom virtual meeting.

Late: None

Absent: None

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the Zoom meeting. Mr. Tepper asked if anyone wished to address the Board. No one responded.

**Approval of Minutes**

**June 2020**

A motion was presented by Mrs. Woodman and seconded by Mrs. Manka to approve the minutes of June 16, 2020 as presented. On a roll call vote, the motion carried.

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

**Release of Closed Session Minutes**

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to release the following closed session minutes:

July 16, 2019

August 6 & 20, 2019

September 3 & 17, 2019

October 22, 2019

November 19, 2019

December 17, 2019

On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

**Destruction of Closed Session Recordings**

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to destroy the following closed session recordings:

July 17, 2018

August 7 & 21, 2018

September 4 & 25, 2018  
October 16, 2018  
November 13, 2018  
December 18, 2018

On a roll call vote the motion carried:

Aye: Burns, Manka, Zarkowsky, Strezewski, Woodman, Klass and Tepper

Nay: None

### **Financial Statements**

Mr. Hitcho presented the financial reports noting that all reports were in order. He added the auditors will be onsite in July and August to complete the FY20 audit and he will bring a tentative close-out report to the Board shortly thereafter. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of July 2020 appropriately on file in the business office: Treasurer's Report, Budget Reports and Activity Fund Report.

### **Board Reports**

#### Finance Committee

Mr. Burns reported the finance committee reviewed the monthly financial statements and the first draft of the five-year capital plan. The finance committee recommends approval of 2020-21 school year hazardous transportation zones resolution and the 2020-21 school year prevailing rate of wage resolution on tonight's consent agenda.

#### Policy Committee

Mrs. Zarkowsky reported the policy committee reviewed several policies on 5-year review and recommended no changes. The committee also reviewed several policies with PRESS suggested language changes and/or additions, and two policies new to KCSD96. The policy committee recommends the revised and new policies be placed on public review.

#### Legislative Update

Mr. Tepper reported he will be attending an IASB meeting in Springfield on July 17, 2020 where they will discuss the 2020 IASB/IASBO/IASA Conference in November and language regarding the current situation. Mr. Tepper also noted PA 101-642 declaring November 3, 2020, Election Day, as a state holiday.

Mrs. Schmidt reported that the IASA is seeking bipartisan support for legislation that waives public school district liability for pandemic issues. As this time, there is no product currently available to protect school districts' liability and support to waive the liability through federal legislation would be appreciated.

#### ELC Update

Mrs. Klass reported the ELC will meet on July 16, 2020.

#### Thought Exchange Partnership Update

None at this time.

#### Guiding Coalition on Interculturalism Update

None at this time.

Space/Facilities/Innovation Committee

None at this time.

Human Capital and Adult Leadership Committee

Mrs. Zarkowsky reported the committee had met and reviewed some timely discussions.

Other

None at this time.

**Administrative Reports**

Enrollments and Staffing Plan Update

Dr. Dalton reported 3138 students have registered for the 2020-21 school year. At this time no additional sections are needed. Two sections are being watched for additional growth that may warrant another section. They are 4<sup>th</sup> grade at Kildeer which currently has 100 students in 4 sections, and 3<sup>rd</sup> grade at Prairie which currently has 73 students in 3 sections. With approval of employment at this meeting, all certified positions will be filled for the 2020-21 school year.

Summer Projects Update

Mr. Miranda reported on the summer projects. The solar panel work at the Woodlawn/Country Meadows campus began in April and a lot of progress has been made. Current work includes landscaping and trenching for electricity. The solar panels should be completed late September or early October. Mr. Hitcho added that KCSD96 has been working closely with the Countryside Fire Department on the solar project and have developed a good partnership. Mr. Miranda has walked the site and confirmed that nearby homes are not visible. He added that all heavy machinery will be offsite before school opens and students will be able to use the outdoor spaces.

Mr. Miranda also reported several other projects across the District are progressing on time including HVAC work at Kildeer and architectural work across the district such as lighting and flooring.

Re-Opening Task Force Update

KCSD96 has shared the options for returning to school with the community and has issued another communication today in response to parent input. Parents have asked if they start in person, would they have the option to flip to fully remote but such action would be very disruptive to faculty and students, and class or section size. There is a maximum capacity to remote learning and requests to switch will be considered based on health issues. Requests to flip from remote learning to in person will be much more difficult to accommodate as the number of students per class is based strictly on square footage. The new communication gave parents an idea of what in person and remote learning will look like. Mrs. Schmidt added that there is always the possibility that recommendations from IDPH, CDC and other state and federal agencies will change and reminded everyone that the plan must continue to be fluid as a result.

Health & Safety: The Health & Safety task force continues to acquire necessary supplies and equipment and memorialize health & safety protocols and guidance.

Teaching & Learning: The Teaching & Learning task force has finalized the remote learning and in person plans, continues to work on a possible hybrid schedule, and is building capacity to go fully remote if necessary.

Social Distancing: The Social Distancing task force is acquiring necessary signage and is developing protocols for in person scenarios.

The deadline for parents to choose either remote or in person learning is July 17 and we have 1488 responses so far with the split at 38% remote and 62% in person. The task force will analyze the data July 20-22 and determine sections on July 23. On July 24 we will address the anomalies, and July 27 – 30 we will review the in person feasibility and announce the model. We will also update our staff on assignments and schedules. Administration will reach out to families who did not respond to the survey but we have advised parents that the default choice will be in person learning.

Mrs. Manka noted that the communication to parents has been clear and concise and added that the school district needs to trust the science community and follow the guidelines. Mrs. Schmidt noted that if our area reverts back to Phase 3, all students will go fully remote, and it is likely we may go fully remote several times. Staff will be trained and the fully remote schedule will be much more robust than what was offered in the spring. Students will be familiar with all platforms and apps to be able to revert to fully remote learning. If we have a high number of diagnoses or a high number of adults who cannot fill our positions, we may need to go fully remote as well.

#### **Priority Items for Consideration and/or Action**

##### Consideration of 2020-21 School Year Calendar Revisions

Legislation enacted by Gov. Pritzker on June 16, 2020 established Tuesday, November 3, 2020, Election Day, as a state holiday. Under the current academic calendar for KCSD96, November 3, 2020 is a Teacher Institute Day. To accommodate this new law and other issues, changes to the 2020-21 academic calendar are being suggested as follows:

Currently: First Day of Student Attendance - August 19  
Proposed: First Day of Student Attendance - August 24

Currently: Student Attendance Days - August 19, 20, 21  
Proposed: Teacher Institute - August 19  
Teacher Workshop Days - August 20 & 21

Currently: Student Attendance Day - November 2  
Proposed: Remote Learning Planning Day - November 2

Currently: Institute Day - November 3  
Proposed: District Closed - November 3

- Currently: ½ Day Student Attendance Day - February 25  
Consortium Institute Day - February 26
- Proposed: Full Attendance Day - February 25  
½ Day Student Attendance Day (Institute Day moved to August 19) - February 26
- Currently: Last ½ Day of Student Attendance - June 2
- Proposed: Full Attendance Day - June 2  
Last ½ Day of Student Attendance - June 3

Following discussion, a motion was presented by Mrs. Manka and seconded by Mr. Strezewski to approve the calendar amendment as presented. On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

The amended calendar will be shared with the community.

#### Executive Session

##### Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Strezewski to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

The meeting adjourned to closed session at 8:04 p.m.

##### Reconvene in Open Session

A motion was presented by Mrs. Manka and seconded by Mrs. Klass for the meeting to reconvene in open session. On a roll call vote the motion carried. The meeting reconvened in open session at 8:25 p.m.

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

Approval of Closed Session Minutes

A motion was made by Mr. Strezewski and seconded by Mrs. Woodman to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

**Action Items**

Employment, Appointment and Dismissal – Certified Staff

i. Resignations

None at this time.

ii. Employment

A motion was presented by Mrs. Woodman and seconded by Mr. Strezewski to approve the employment of the following individual(s) for the 2020-2021 school year and placed appropriately on the salary schedule:

<u>Name</u>	<u>Position</u>	<u>FTE</u>	<u>School</u>	<u>Effective Date</u>
Siemsen, Ty	Grade 7 LA	1.0	Twin Groves	8/10/2020

On a roll call vote the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

iii. Grant Expenditure Approval

A motion was presented by Mrs. Klass and seconded by Mr. Burns to approve the employment of a 1.0 FTE Title 1 Intervention teacher to serve the students of Title 1 schools, currently Country Meadows and Woodlawn, funded by the ESSA Title 1 Act. On a roll call vote the motion carried:

Aye: Klass, Burns, Manka, Zarkowsky, Strezewski, Woodman and Tepper

Nay: None

iv. Proposed Compensation Allocation – Elementary Administrators

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to approve a fund not to exceed \$30,000 to provide per diem compensation for building administrators during July 2020 for work outside of their contract term. On a roll call vote the motion carried:

Aye: Klass, Burns, Manka, Zarkowsky, Strezewski, Woodman and Tepper

Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

i. Request for Additional Custodial FTE

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve an additional 6.0 FTE custodians to meet the requirements of new health protocols, 3.0 FTE to be hired immediately, and 3.0 FTE to be hired if necessary. On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

ii. Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Manka and seconded by Mrs. Klass to approve the revised memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns, and Tepper

Nay: None

#### Consent Agenda

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to approve the consent agenda as follows:

Presentation of Bills – July 2020 - to approve the July 2020 bills as presented in the following amounts:

Education	\$3,671,364.22
Operations	\$2,217,001.95
Debt Service	\$0.00
Transportation	\$634,541.48
IMRF	\$0.00
Social Security	\$0.00
Capital Projects	\$3,364,564.29
Working Cash	\$0.00
Tort Immunity	\$356,655.00
Life Safety	\$0.00
Totals	\$10,648,758.86

Approval of Hazardous Transportation Zones Resolution for 2020-21 School Year – to approve the resolution authorizing the hazardous transportation zones as presented;

Approval of Prevailing Rate of Wage Resolution – to approve the resolution authorizing the prevailing rate of wage for public work contracts as presented;

Designation of Hearing Officer for 2020-21 School Year– to appoint Beth Dalton to serve as the Hearing Officer with Kathryn Sheridan as alternate Hearing Officer;

Designation of Title IX Officer for 2020-21 School Year – to appoint Beth Dalton to serve at the Title IX Officer with Kathryn Sheridan as alternate Title IX Officer.

On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

**Discussion Items** – None at this time.

**Information Items**

**FOIA Requests**

The District received two (2) FOIA request(s) since June 16, 2020, which have been responded to appropriately.

**Board Comments** – None at this time.

**Adjournment**

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Manka to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Mr. Tepper adjourned the July 14, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:40 p.m. The next meeting of the Board of Education is scheduled for August 4, 2020.