

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION
REGULAR MEETING
Minutes for September 22, 2020**

Call To Order

Mr. Tepper called the meeting to order at 7:06 p.m. via Zoom virtual meeting.

Roll Call

Present: Julie Schmidt, Superintendent of Schools

Remote: James Strezewski, Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper attended via Zoom virtual meeting.

Late: None

Absent: None

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the Zoom meeting. Mr. Tepper read comments submitted to Mrs. Schmidt by Laura Eason, Eric Brown and Marc Linnenburger. Mr. Tepper acknowledged he had received correspondence from three District 96 boys in Cub Scout Pack 56 as part of their Arrow of Light. He and Mrs. Schmidt will reach out to the boys' scout leader to arrange a conversation with them.

Approval of Minutes

August 2020

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to approve the minutes of August 4 and 18, 2020 as presented. On a roll call vote, the motion carried.

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

Financial Statements

Mr. Hitcho presented the financial reports noting that all reports were in order. He reported the District is back in the investment pool although interest rates are very low. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of September 2020 appropriately on file in the business office: Treasurer's Report and Budget Reports.

Board Reports

Finance Committee

Mr. Strezewski stated the Finance Committee had reviewed three annual items and recommend them for approval on Consent Agenda. The items are interfund transfers, the final budget and the salary report for the State of Illinois.

Policy Committee

Mrs. Zarkowsky stated the Policy Committee had reviewed nine policies from PRESS Issue 105. Several of those policies relating to Title IX were also reviewed by the District's legal firm with changes suggested.

After review of the policies, the Committee has recommended they be placed on public review with final approval on October 20, 2020. Mrs. Zarkowsky added the administration is currently undergoing Title IX training as required by law.

Legislative Update

Mr. Tepper acknowledged that Senator Terry Link has resigned and the Lake County Democrats are currently seeking a replacement.

Mrs. Schmidt reported educators are awaiting the Veto session in November and are hoping for indemnification against legal action due to the current pandemic.

ELC Update

Mrs. Klass reported the ELC Board addressed resignations, leave requests, new hires, policy, and budget. Camp ELC took place over the summer and brought specific students on site for a very well planned program. The meeting ended with a presentation from teachers demonstrating their work from the summer and techniques for the classroom.

Thought Exchange Partnership Update

Mrs. Spiller reported the first meeting of the TEP will be October 1, 2020, where the focus will be on Teaching and Learning in a remote environment.

Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the first meeting was held on September 16, 2020 with a substantial virtual turnout. The meeting reviewed progress made since inception in 2015 and brainstormed plans for the 20/21 school year. The GCI will present to the Board of Education on April 6, 2021.

Space/Facilities/Innovation Committee

Mr. Burns reported the first meeting took place on September 14, 2020. Since much of their discussion is dependent on the Curriculum department, who have been very busy during remote learning, they have decided to table their discussion until the end of October.

Human Capital and Adult Leadership Committee

Mrs. Zarkowsky reported the District will be moving forward with posting the Human Resources position in October. The committee had a brief leadership succession planning conversation

Other

None at this time.

Administrative Reports

New Teacher/Mentor and Opening Institute Evaluation Feedback

Mrs. Spiller presented the feedback from the new teachers/mentor program, and the Opening Institute Week. Both programs were presented virtually and she expressed her deep appreciation for the mentors. Despite the unusual opening of the 20/21 school year, the feedback was positive.

Re-Opening Task Force Update

Mrs. Schmidt stated this presentation would be recorded and shared with the community and staff. She reviewed the foundation of the Re-opening task force as student and staff safety, robust learning, and meeting the requirements of the ISBE and IDPH. She added that she is very proud of the staff for their resiliency and dedication to doing everything they can to make remote learning the best for students.

The District continues to live its values by modeling patience, providing individual support, committing to high levels of learning and celebrating successes. As shared in August 2020, on October 5, 2020, D96 will monitor and evaluate the data to begin the phase-in of our youngest learners. D96 has collaborated and learned from local school districts that are already back to in-person learning and others that are planning their return to in-person learning.

The Illinois Department of Health and the Northern Illinois Health Department Consortium have identified metrics for mild, moderate and substantial community spread parameters. Protocols continue to be updated and Mrs. Schmidt meets every Wednesday with the Lake County Health Department (LCHD). She has placed her trust in the LCHD whose mission is to mitigate and suppress this virus. All D96 decisions will be made in consultation with the LCHD.

Mrs. Schmidt stated that full, in-person learning can only take place once restrictions such as 6 feet social distancing are lifted. School districts have been advised to transition to a phased-in, hybrid model before full in-person learning. On October 5, 2020, Mrs. Schmidt will be looking for local trend data on incidence rates, positivity rates, in-district positive cases, access to human resources and access to testing. Region 9, of which D96 is a part, looks at the same metrics and can trigger mandates to curb any future or continued outbreaks. The current status in Lake County and Region 9 is moderate community spread, allowing us to begin the phase in of in-person learning with our youngest learners. Mrs. Schmidt will add the metrics to our District Dashboard, which will be updated weekly with current status data.

Timelines

October 2, 2020 – Determine if metrics support moving forward with timelines

October 5, 2020 – Announce the determination to the community

October 13, 2020 – Remote Planning Day for faculty and staff – no school for students

October 15, 2020 – If metrics allow, return to Willow Grove for AM and PM kindergarten

October 19, 2020 – If metrics allow, return grades 1 – 2 to in-person learning

October 29, 2020 – If metrics allow, return grades 3 – 5 and 6 – 8 to in person learning

Elementary students will return to in-person learning 2 days per week. Students will be divided alphabetically by last name, with A – L attending school Monday and Tuesday, and M – Z attending school Thursday and Friday. All students will be remote on Wednesday, allowing for additional cleaning of all facilities. This hybrid schedule allows a safe return for students and staff with no diminishing of instruction.

Middle school students cannot be kept in a pod all day and will have to travel in the building. Using the hybrid schedule will keep the numbers small enough to maneuver in the hallways. As with elementary, students will be divided alphabetically by last name, with A – L attending school Monday and Tuesday, and M – Z attending school Thursday and Friday. All students will be remote on Wednesday.

Communication

October 2, 2020 – Faculty and staff

October 5, 2020 – Community

September 30 – October 5 – Families can communicate a change in their choice of fully remote or in-person learning

November 30, 2020 – Survey for January attendance either fully remote or in-person learning

January 11, 2021 – Families may move from fully remote to in-person learning or vice-versa.

With this return to in-person learning, there are causes that could pause or stop in-person learning and revert to fully remote learning such as a surge in metrics, or a positive cluster in a building or classroom. These decisions are made in consultation with the health department or by the State of Illinois.

All persons returning to school, including staff and students, must commit to self-certifying they are symptom free daily, wear masks, maintain social distancing, and hand hygiene. D96 will maintain cleaning protocols. Persons exhibiting one symptom as listed by IDPH requires staff or students to not report to school, or if at school, to be removed from school. Parents must agree to pick up their student if requested to do so. All health and safety protocols must be adhered to.

There has been no improvement in the number of substitutes available but the small class sizes allows classrooms to be combined if necessary. Students have been sectioned to have the same teacher whether they are in fully remote or in-person learning at all levels with the exception of kindergarten. Families who do not adhere to the health and safety protocols will be asked to revert to full remote learning. Mr. Tepper thanked Mrs. Schmidt for the thorough presentation and with no objections from Board members, stated that approval of this proposal will be placed on the agenda under Priority Items for Action.

Priority Items for Consideration and/or Action

Public Hearing on the 2020-21 Annual Budget

Mr. Tepper opened the public hearing at 8:26 p.m. In accordance with legal advice, no public comments have been received. Mr. Hitcho stated there were no major changes to the budget although some adjustments were made to accommodate the preparation of re-opening school under the current protocols. He added that the administration is recommending approval of the budget as presented on consent agenda. With no comments or suggestions forthcoming from Board members, Mr. Tepper closed the public hearing at 8:29 p.m.

Approval of Return To School Proposal

A motion was presented by Mr. Strezewski to approve the return to school proposal as presented by Mrs. Schmidt. Mrs. Zarkowsky seconded the motion. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Executive Session

Adjourn to Closed Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

The meeting adjourned to closed session at 8:37 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Woodman and seconded by Mrs. Manka for the meeting to reconvene in open session. On a roll call vote the motion carried. The meeting reconvened in open session at 9:10 p.m.

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

Approval of Closed Session Minutes

A motion was made by Mrs. Klass and seconded by Mr. Strezewski to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Klass, Burns, Manka, Zarkowsky, Strezewski, Woodman and Tepper

Nay: None

Action Items

Employment, Appointment and Dismissal – Certified Staff

i. Resignations

None at this time.

ii. Employment

None at this time.

Employment, Appointment and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

Consent Agenda

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the consent agenda as follows:

Presentation of Bills – September 2020 - to approve the September 2020 bills as presented in the following amounts:

Education	\$3,023,882.202
Operations	\$418,879.59
Debt Service	\$0.00
Transportation	\$13,806.92
IMRF	\$0.00
Social Security	\$0.00
Capital Projects	\$563,561.66
Working Cash	\$0.00
Tort Immunity	\$19,878.00
<u>Life Safety</u>	<u>\$0.00</u>
Totals	\$4,040,008.37

Approval of Resolutions for Interfund Transfers– to approve:

Resolution Authorizing the Transfer of Interest Earned during FY2020 Working Cash Fund to the Operations and Maintenance Fund

Resolution Authorizing the Transfer of Interest Earned during FY2020 from Debt Service Fund to the Operations and Maintenance Fund

Resolution to Effect Interfund Transfer from Education Fund to Debt Service Fund;

Approval of Resolution Adopting the 2020-2021 Annual Budget – to approve the 2020-21 annual budget as presented;

Approval of Itemized Salary Compensation Report required by PA 97-259 – to submit a report to the State Board of Education, which details base salary and benefits for all administrators, including the superintendent, and all teachers by October 1 of each year.

On a roll call vote the motion carried:

Aye: Strezewski Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Discussion Items – None at this time.

Information Items

District 96 2020-21 Organization Chart

The 2020-21 organization chart was shared with Board members for informational purposes only and no action was necessary.

IASB Fall Division Meeting – October 14, 2020

All Board members and Mrs. Schmidt will attend the virtual IASB Fall Lake Division meeting on October 14, 2020. Mrs. Rosenberg will handle the registration.

IASB/IASA/IASBO Conference – November 20, 2020

Mr. Tepper asked that all Board members keep November 20, 2020 available for participation in the virtual III conference.

FOIA Requests

The District received one (1) FOIA request(s) since August 18, 2020, which will be responded to appropriately.

Board Comments – None at this time.

Adjournment

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Manka to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Mr. Tepper adjourned the September 22, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:30 p.m. The next meeting of the Board of Education is scheduled for October 20, 2020.

Date Minutes Approved

President, Board of Education

Secretary, Board of Education