

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for December 12, 2023**

**Call To Order**

Mr. Tepper called the meeting to order at 7:05 p.m. in the Mat Room of Ivy Hall School.

**Roll Call**

Present: Amy Feygin, José Rivera, Mike Burns, Dina Manka, Renee Klass, and Marc Tepper

Remote: None

Late: None

Absent: Cynthia Zarkowsky

Also, in

attendance: Superintendent Katie Sheridan, Asst. Superintendent Jon Hitcho, Director Meghan Bird, Director Jennifer Dunne, Director Bob Hanrahan, and Director Jane Pedersen

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the meeting. Megan Payne led the Pledge of Allegiance. Members of the audience introduced themselves. The following individual addressed the Board for public comment:

Rachel Sapozhnikov

Mr. Tepper noted no comments had been submitted to Superintendent Sheridan via email.

**Approval of Minutes**

**November 2023**

A motion was presented by Mrs. Klass and seconded by Mrs. Manka to approve the minutes of November 14, 2023, as corrected, and November 17, 2023, as presented. All members present voted Aye; the motion carried.

**Financial Statements**

Mr. Hitcho presented the financial reports, noting that all reports were in order. He added the District made 4 investments. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements appropriately on file in the business office: November Treasurer's Report and Budget Reports and October Activity Fund Report.

**Board Reports**

**Finance Committee**

Mr. Burns reported the Finance Committee reviewed the bills for December 2023 and recommend they be approved. Cheryden Juergensen of Excezion was present to answer any questions about the FY23 audit and the Committee members recommend approval. The Committee members also reviewed and recommended approval of the 2023 Tax Levy, the 2024-25 Registration Fee Schedule, and the Facilities Improvement and Life Safety 2024 Projects.

#### Policy Committee

Mrs. Klass reported the Policy Committee reviewed the last 5 policy changes recommended by PRESS; four of them contained legal references or minor language changes. These policies shall be placed on public review. Mr. Burns added that with changes to Policy 4:130, the Board will need to take action on participation in the Illinois Healthy School Meals For All program each school year.

#### Legislative Update

Mr. Tepper noted he has spoken with Rep. Didech about potential changes to the Freedom of Information Act language.

#### ELC Update

Mrs. Klass reported the ELC Board met on November 16, 2023, to conduct usual business. The ELC provided a Housing Summit with information about options and models available for parents. The next meeting will be December 21, 2023.

#### Thought Exchange Partnership

Mrs. Klass reported TEP met on December 5, 2023. Mrs. Bird addressed Professional Learning Communities, use of early release time, how data is examined and drives instruction, and curricular mandates. The next meeting will be January 30, 2024

#### Guiding Coalition of Interculturalism Update

Mr. Rivera reported the next meeting of GCI will be January 9, 2024.

#### Space/Facilities/Innovation Committee

This item will be addressed later in the agenda.

#### Lake Division Legislative Breakfast

Mrs. Manka reported she attended the IASB/IASA Lake Division Legislative Breakfast on December 2, 2023, held at Vernon Hills High School. Legislators in attendance included Senator Adriane Johnson, Senator Dan McConchie, Representative Daniel Didech, Representative Laura Faver Dias, and Representative Rita Mayfield.

#### COSSBA Update

Mr. Tepper has been appointed the Illinois representative to COSSBA and will attend the annual meeting in February 2024. Currently there are 26 states that have joined COSSBA. Please send any suggestions regarding advocacy or bylaws to his attention.

#### Other

Mr. Tepper reported that he is a Lake County liaison from IASB engaged in Vision 2030. A survey has been sent to Illinois School Board members and he encouraged everyone to respond.

## **Administrative Reports**

### **Mid-Year Review of District Goal Activity**

Mrs. Bird, accompanied by three principals and three assistant principals, reported on the status of the Board-approved District Goals:

Goal 1: By the end of the 2023-24 school year, all schools will increase student academic and social-emotional growth by strengthening students' sense of well-being and belonging within the schoolwide environment.

Goal 2: By the end of the 2023-24 school year, implement structures/practices to build the capacity of distributed leadership/decision-making at all levels of the system; each school will meet its school-improvement goals.

Principals and assistant principals gave examples of how the goals were being met in their school buildings.

### **Learning Space Update**

Mr. Keenon reported on the recommended changes to the Twin Groves Learning Center and the District Mat Room. The goal is to make the spaces flexible for student learning and to generate more space for student learning. He shared architectural plans, pointing out the various uses for space, now and in the future.

## **Priority Items for Consideration and/or Action**

### **Public Hearing on the Tax Levy**

Mr. Tepper opened the public hearing on the Tax Levy at 8:16 p.m. Mr. Tepper asked if any audience members wished to speak on the proposed Tax Levy; no one responded. Mr. Hitcho explained the Tax Levy provides about 90% of the funds needed for the school district. He noted the District would file a levy in December for the maximum amount allowed by PTELL, and once the CPI has been certified in April, the Levy will be adjusted accordingly. With no further comments or questions forthcoming, Mr. Tepper closed the public hearing at 8:20 p.m.

## **Executive Session**

### **Adjourn to Closed Session**

A motion was presented by Mr. Burns and seconded by Mr. Rivera to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Burns, Manka, Klass, Feygin, Rivera, and Tepper

Nay: None

The meeting adjourned to closed session at 8:35 p.m.

#### Reconvene in Open Session

The meeting reconvened in open session at 9:39 p.m.

#### Approval of Closed Session Minutes

A motion was made by Mr. Burns and seconded by Mr. Rivera to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Burns, Manka, Klass, Feygin, Rivera, and Tepper

Nay: None

### **Action Items**

#### Employment, Appointment, and Dismissal – Certified Staff

Resignations – None at this time.

Employment – None at this time.

#### Sick Day Memo

A motion was presented by Mr. Burns and seconded by Mr. Rivera to approve the memorandum from Marc Tepper to the Board of Education regarding sick day addition for Superintendent Kathryn Sheridan as presented. On a roll call vote, the motion carried:

Aye: Burns, Manka, Klass, Feygin, Rivera, and Tepper

Nay: None

#### Employment, Appointment, and Dismissal – Educational Support Personnel

##### Employment, Appointment, and Dismissal

A motion was presented by Mr. Rivera and seconded by Mr. Burns to approve the memo presented by Dr. Pedersen for the employment, appointment, and dismissal of certain educational support personnel as presented. On a roll call vote, the motion carried:

Aye: Rivera, Burns, Manka, Klass, Feygin, and Tepper

Nay: None

#### Consent Agenda

A motion was presented by Mrs. Manka and seconded by Dr. Feygin to approve the following Consent Agenda items:

Presentation of Bills – December 2023 – to approve the December 2023 bills as presented in the following amounts:

Education	\$3,644,540.35
Operations	\$264,262.62
Debt Service	\$00.00
Transportation	\$979,340.60
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$36,692.87
Working Cash	\$00.00
Tort Immunity	\$00.00
<u>Life Safety</u>	<u>\$00.00</u>
Totals	\$4,926,836.44

Approval of Resolution Regarding Amount of Funds to be Levied – to approve the 2023 Tax Levy as presented;

Approval of 2024-2025 Fee Schedule – to approve the required District registration fees for the 2024-2025 school year as presented;

Acceptance of FY23 Audit Findings – to accept the FY2023 audit as completed by Eccezion as presented;

Approval of Facility Improvement and Life Safety 2024 Projects – to approve the Twin Groves Learning Center and Mat room projects at a cost not to exceed \$4,629,761.00, as well as to accept Alternate 1A at a cost not to exceed \$7,976.86, and reject Alternate 2.

Approval of Policy – to approve the following policies currently on public review with no comments or suggestions forthcoming:

- 2:20 Powers and Duties of the School Board; Indemnification
- 2:120 Board Member Development
- 2:200 Types of School Board Meetings
- 2:220 School Board Meeting Procedure
- 3:52 Compensation - Administrators
- 4:10 Fiscal and Business Management
- 4:30 Revenue and Investments
- 4:60 Purchases and Contracts
- 4:130 Free and Reduced Price Food Services
- 4:160 Environmental Quality of Buildings and Grounds
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:15 School Accountability
- 6:50 School Wellness

6:60 Curriculum Content  
7:50 School Admissions and Student Transfers To and From Non-District Schools  
7:60 Residence  
7:160 Student Appearance

On a roll call vote, the motion carried:  
Aye: Manka, Klass, Feygin, Rivera, Burns, and Tepper  
Nay: None

### **Discussion Items**

#### **Annual E-Rate Notice and Internet Safety**

Mr. Hitcho reported the District receives E-Rate discounts from the federal government. He confirmed the District provides Internet Safety training for students using the Internet and Internet protection software to block access to harmful images.

#### **Review of November Board Activities**

Mrs. Sheridan reported the board members and administrative team members participated in a retreat led by Mindy Magrane on Friday, November 17, 2023. The retreat provided an opportunity for members to interface with each other and resulted in three themes for further consideration:

1. Actualize a student-centered environment laden with choice in opportunities;
2. Bolster opportunities that are essential to students' foundational learning in today's society, such as STEM/STEAM, computer and information literacy, coding, and flexible language skills;
3. Refine communication practices and educators' skill sets to match the changing needs of our community.

Mr. Rivera shared that Board members attended the Joint Annual Conference, a training and networking event. The theme was *Leading and Learning Together*. Mrs. Sheridan, Mr. Tepper, and Dr. Magrane presented a session titled *Superintendent Support, The Secret to Success*, which was very well attended. Board members attended various other sessions, along with keynote speaker sessions.

### **Information Items**

#### **EdRed Dinner Invitation – January 29, 2024**

The KCSD96 Board of Education maintains its membership in EdRed and have been invited to attend the annual dinner meeting on January 29, 2024 being held at Stevenson High School.

#### **FOIA Requests**

Since November 14, 2023, the District received five FOIA requests, all of which have been responded to appropriately.

**Board Comments** – None at this time.

### **Adjournment**

With no further business before the Board of Education, a motion was presented by Mr. Burns and seconded by Dr. Feygin to adjourn the meeting. On a roll call vote, the motion carried:  
Aye: Burns, Manka, Klass, Feygin, Rivera, and Tepper

Nay: None

Mr. Tepper adjourned the December 12, 2023, regular meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:56 p.m. The next regular meeting of the Board of Education is scheduled for January 16, 2024, at 7:00 p.m.

Date Minutes Approved:

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President, Board of Education

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Secretary, Board of Education

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