

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 962  
BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for June 16, 2020**

**Call To Order**

Mr. Tepper called the meeting to order at 7:00 p.m. via Zoom virtual meeting.

**Roll Call**

Present: Katie Zumalt-Rogers – Robbins-Schwartz

Remote: Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper attended via Zoom virtual meeting.

Late: James Strezewski (7:04 pm)

Absent: None

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the Zoom meeting. Mr. Tepper asked if anyone wished to address the Board. No one responded. Members of the audience introduced themselves.

**Approval of Minutes**

**May 2020**

A motion was presented by Mrs. Woodman and seconded by Mrs. Zarkowsky to approve the minutes of May 12, 2020 and May 26, 2020 as presented. All members present voted Aye, the motion carried.

**Financial Statements**

Mr. Hitcho presented the financial reports noting that all reports were in order. He reported the District will only receive 50% of the Lake County Tax payments in June, the first on June 8, 2020 and the second on June 18, 2020. The next payment is not expected until mid-July. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of June 2020 appropriately on file in the business office: Treasurer's Report, Budget Reports and Activity Fund Report.

**Board Reports**

**Finance Committee**

Mr. Strezewski reported the finance committee reviewed CLIC Workers Compensation/Student Insurance Renewal, CLIC Property/Casualty insurance renewal, the FY21 tentative budget, the transfer of funds, and the regular transportation contract renewal and amendment, all of which they recommend for approval on consent agenda.

**Policy Committee**

None at this time.

### Legislative Update

Mr. Tepper reported he attended an IASB meeting on June 13, 2020. Responses to reopening of school and other legislative items differ across the state from rural to suburban to urban. Also discussed was the 2020 IASB/IASBO/IASA Conference in November. The next meeting of the IASB will be August 2020.

Mrs. Schmidt reported changes were made to the Open Meetings Act recently, and school districts across the state await further guidance from the State and the IDPH on the reopening of school. The Governor is expected to make an announcement on June 26, 2020 about moving the State to Phase 4.

### ELC Update

Mrs. Klass reported the ELC met on June 11, 2020. At that meeting they approved new hires, resignations, FY21 salaries, and reviewed the summative evaluation of Megan Clarke. The ELC board agreed to change Ms. Clarke's title to Superintendent of the ELC. The ELC will begin to see some students face-to-face within CDC guidelines, continues hosting the food drive, had a very successful blood drive and will host another blood drive over the summer.

### Thought Exchange Partnership Update

None at this time.

### Guiding Coalition on Interculturalism Update

None at this time.

### Space/Facilities/Innovation Committee

None at this time.

### Human Capital and Adult Leadership Committee

Mrs. Zarkowsky reported the committee had met and reviewed some timely discussions.

### Other

Mr. Burns read a thank you card.

## **Administrative Reports**

### Goals Update and Summary of Progress

Mrs. Schmidt provided an update on progress toward the 2019-20 goals adding that some pieces will be finished in the fall due to the emergency closing in the spring. The Board has approved the extension of the kindergarten day and the early literacy curriculum adoption. Implementation of C3 social studies standards have been implemented along with reprioritization of literacy standards. LETRS training will take place over the summer and fine arts teachers continue working on standards, which was cut short due to remote learning. Theme-based instruction in the middle school has been incorporated into the Equity Goal for the 20-21 SY starting in 6<sup>th</sup> grade with a 3-year roll out, and a collaborative structure for middle school job-alike problem-solving will be implemented in the 20-21 SY. SEL indicators have been reported for Trimesters 1 and 2, staff continue to plan for embedding targets into curriculum, Panorama surveys were conducted twice, and a few videos were created on the topic of SEL. The GCI audit was cut short due to the closing of school and will resume with the 20-21 SY, an interest inventory was piloted in the middle schools and learning outcomes related to college and career were identified. A 3-year goal for best instructional practices to serve all subgroups is being recommended based on the work of the study team. District 96 will work with District 125 to plan and carry out this work.

Mrs. Schmidt complimented the administrative teams and their work toward goals even during the remote learning. Mr. Tepper thanked her for the update.

#### Update on Re-Opening Task Force

Mrs. Schmidt provided an update on the work of the re-opening task force. Health and Safety have ordered and taken delivery of PPE items, and continue investigating what supplies will be needed. The subcommittee is planning protocols for returning staff and students, including necessary training. Teaching and Learning has reviewed the summary of the survey data and a second survey will be sent to parents on June 17, 2020. This data will be used to create a more robust remote learning plan for 20-21 and luckily the summer school program is providing a good pilot.

Mrs. Schmidt will work with the consortium to make a decision on returning to school and will communicate with the Board on the progress of the discussions.

#### Recap of 2020 Chautauqua

The 2020 Chautauqua was held virtually this year with over 60 participants. Discussion centered on celebrations from the 19-20 school year, gathering feedback on the design of a more robust remote learning plan, and preparation of goals for the 20-21 school year.

#### **Priority Items for Consideration and/or Action**

**Public Hearing – Transfer of Monies from Education Fund to Maintenance Fund to Capital Projects Fund**  
Mr. Tepper opened the public hearing at 7:49 pm. Mr. Hitcho explained the transfer of funds is an annual item required to provide sufficient funds to pay for FY20 capital projects completed over the summer. The business office is recommending approximately \$4,100,000 be moved from the Education Fund to the Maintenance Fund to the Capital Projects Fund in order to end the school year with a positive budget balance in all funds. With no questions or comments forthcoming, Mr. Tepper closed the public hearing at 7:52 pm.

#### Executive Session

##### Adjourn to Closed Session

A motion was presented by Mrs. Klass and seconded by Mrs. Manka to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Klass, Burns, Manka, Zarkowsky, Strezewski, Woodman and Tepper

Nay: None

The meeting adjourned to closed session at 8:01 p.m.

Reconvene in Open Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 8:18 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Manka and seconded by Mr. Strezewski to approve the minutes of the closed session. On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

**Action Items**

Employment, Appointment and Dismissal – Certified Staff

i. Resignations

None at this time.

ii. Employment

A motion was presented Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the employment of the following individual(s) for the 2020-2021 school year and placed appropriately on the salary schedule:

Name	Position	FTE	School	Effective Date
Wooster, Lindsey	Grade 4	1	Country Meadows	8/10/2020
Weiss, Shari	EC	1	Willow Grove	8/10/2020

On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky, and Tepper

Nay: None

iii. Approval of Administrator Contracts

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the 2020-21 the following administrative and technology contracts as presented:

Baisden, Brandon, Assistant Principal

Barnes, Jessica, Principal

Bird, Meghan, Principal

Cowden, Lucas, Manager

Garlick, Michelle, Assistant Principal

Gluck, Amy, Administrator

Grana, Greg, Administrator  
Hanrahan, Robert, Principal  
Higgins, Joshua, Assistant Principal  
Hitcho, Jonathan, Administrator  
Keenon, Jason, Coordinator  
Kieser, Vail, Principal  
Miranda, Samuel, Director  
Mollerding, Kimberly, Assistant Principal  
Pfaff, Christine, Administrator  
Senatore, Michael, Assistant Principal  
Sheridan, Kathryn, Administrator  
Smith, Jennifer, Principal  
Stonacek, Michael, Specialist  
Whitlow, Michelle, Administrator

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper  
Nay: None

iv. Approval of Memorandum of Agreement

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve a Memorandum of Agreement with the KEA creating a process for teachers to appeal an unsatisfactory evaluation in accordance with recent legislation, as presented. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper  
Nay: None

v. Approval of Superintendent's Contract

A motion was presented by Mr. Burns and seconded by Mrs. Woodman to approve the employment contract for Mrs. Schmidt dated June 16, 2020 for the term July 1, 2020 to June 30, 2023, as presented. On a roll call vote, the motion carried:

Aye: Burns, Manka, Zarkowsky, Strezewski, Woodman, Klass and Tepper  
Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Manka and seconded by Mrs. Klass to approve the revised memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns, and Tepper  
Nay: None

### Consent Agenda

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to approve the consent agenda as follows:

Presentation of Bills – June 2020 - to approve the June 2020 bills as presented in the following amounts:

Education	\$2,709,691.34
Operations	\$238,413.90
Debt Service	\$0.00
Transportation	\$475,841.22
IMRF	\$0.00
Social Security	\$0.00
Capital Projects	\$0.00
Working Cash	\$0.00
Tort Immunity	\$0.00
Life Safety	\$0.00
Totals	\$3,423,946.46

Approval of CLIC Workers' Compensation/Student Insurance Renewal – to approve the CLIC Workers' Compensation Insurance renewal contribution of \$228,025, and the CLIC Student Insurance renewal contribution of \$17,464;

Approval of CLIC Property/Casualty Insurance Renewal – to approve the CLIC Property/Casualty Insurance renewal contribution of \$111,156;

Approval of FY21 Tentative Budget – to approve the tentative budget for the 2020-21 school year;

Approval of Transfer from Education Fund to Maintenance Fund to Capital Projects Fund – to approve the transfer of \$4,120,434.05 from the Education Fund to the Operations and Maintenance Fund to the Capital Project Fund;

Approval of Regular Transportation Contract Renewal and Amendment – to approve the regular transportation contract renewal for the 2020-21 school year and the amendment to the transportation contract for the 2019-20 school year with First Student as presented.

On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

**Discussion Items** – None at this time.

### **Information Items**

Status of Summer Course Offerings for Staff

Mrs. Spiller presented the list of summer course offerings and book study programs for staff and noted that courses are filling quickly. Board members may contact Mrs. Spiller if they would like to participate.

**Board Comments** – None at this time.

**FOIA Requests**

The District received one (1) FOIA request(s) since May 26, 2020, which was responded to appropriately.

**Adjournment**

With no further business before the Board of Education, a motion was presented by Mr. Strezewski and seconded by Mrs. Klass to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Mr. Tepper adjourned the June 16, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:24 p.m. The next meeting of the Board of Education is scheduled for July 14, 2020.