

**KILDEER COUNTRYSIDE
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 962
BOARD OF EDUCATION
REGULAR MEETING
Minutes for May 26, 2020**

Call To Order

Mr. Tepper called the meeting to order at 7:04 p.m. via Zoom virtual meeting.

Roll Call

Present: None

Remote: James Strezewski, Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper attended via Zoom virtual meeting.

Late: None

Absent: None

Welcome to Visitors

President Tepper welcomed members of the faculty, community, and press to the Zoom meeting. Mr. Tepper asked if anyone wished to address the Board. No one responded.

Approval of Minutes

April 2020

A motion was presented by Mrs. Klass and seconded by Mrs. Manka to approve the minutes of April 21, 2020 as presented. All members present voted Aye, the motion carried.

Financial Statements

Mr. Hitcho presented the financial reports noting that all reports were in order. He noted that the District's investments are remaining as liquid as possible until we have more information on the Lake County tax payments. The first payment is expected to be approximately \$2,500,000, which is lower than expected. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of May 2020 appropriately on file in the business office: Treasurer's Report, Budget Reports and Activity Fund Report.

Board Reports

Finance Committee

Mr. Strezewski reported the finance committee reviewed the authorization to release FY21 purchase orders, prepare the FY21 tentative budget, and the appointment of Mr. Jon Hitcho as District Treasurer, and recommended approval on consent agenda. The committee also heard an update on current construction projects, which are on time and budget.

Policy Committee

None at this time.

Legislative Update

Mr. Tepper reported the Illinois legislature wrapped up on Sunday, May 24, 2020 and have approved flat funding for K-12 education, while giving Governor Pritzker more spending flexibility. An oversight committee has also been created to watch over the Governor's flexibility.

Mrs. Schmidt reported on the education omnibus bill which will address flexibility with COVID 19, remote learning, authorization to use blended learning, approval of 5 teacher planning days for remote learning, addressed license renewal items and high school graduation requirements, indicated that teacher evaluations not completed by the deadline would revert to a proficient rating, and cleaned up some special education guidance.

ELC Update

Mrs. Klass reported the ELC met on May 7, 2020. At that meeting they approved hiring a number of positions, policy updates, service contracts and furniture purchases. The ELC continues hosting a food drive and will host a blood drive on May 30, 2020.

Thought Exchange Partnership Update

Mrs. Manka reported the final TEP meeting was conducted via Zoom and led by Mrs. Spiller. The meeting reviewed remote learning, which triggered good dialogue and feedback. There was excellent participation and the Zoom format may be woven into next year's schedule.

Guiding Coalition on Interculturalism Update

None at this time.

Space/Facilities/Innovation Committee

None at this time.

Human Capital and Adult Leadership Committee

Mrs. Schmidt will schedule a meeting with the committee in June.

Other

Mrs. Schmidt celebrated Materials Pick Up at the school buildings. It has been very well organized and is operating very smoothly.

Mrs. Zarkowsky commended the virtual graduation celebration. She watched with her family and she felt the celebration recognized all the 8th grade students well and appropriately.

Administrative Reports

Update on Re-Opening Task Force

Mrs. Schmidt reviewed the progress of the Re-Opening Task Force. She stated that after school lets out this week, the Task Force will begin deep planning for the reopening of school. She continues to meet with the District 125 Consortium Superintendents, Lake County Superintendents, and IASA superintendents.

Mrs. Schmidt will host five Zoom conferences for staff to review the various scenarios for reopening, the knowns and unknowns at this time, and the role of the three Task Force Sub-Committees, 1) Health, 2) Teaching and Learning, and 3) Social Distancing. These Zoom conferences will take place May 27 and 28, 2020, eventually being posted on the Staff website. The Consortium will be pushing out information to the

community on the different scenarios as well. School districts are waiting for additional guidance from the State of Illinois, which may be late. Michelle Garlick, Assistant Principal at Woodlawn Middle School, is serving on a subcommittee, and Mrs. Schmidt meets regularly with both Lake County Superintendents, and the IASA.

Mrs. Schmidt reported she has received a number of communications from parents, some indicating they will not send their children to school until it is safe, and others indicating they expect face to face learning on the first day. As a public school district, KCSD96 will have to follow the CDC and health department recommendations and protocols. It is a lot to plan and we will continue to work with the State, county and consortium. It is likely a final decision won't be made until July.

KCSD96 will send out three surveys once school lets out: 1) to Students asking their input on remote learning, 2) to Staff asking their input on remote learning, and 3) to Parents asking their input on remote learning and opening scenarios.

Staffing Plan Update

Dr. Dalton reported that 3040 students have registered for the 2020/21 school year. Projections indicated that 3159 students would register. Currently 193 students have registered for kindergarten and Dr. Dalton expects 2 more for Dual Language. Therefore, she is recommending 13 sections of kindergarten and 1.0 FTE Language Development Coach at Willow Grove.

Dr. Dalton reported there are currently 4 sections of first grade at Country Meadows, 2 of which will be dual language. With 45 first grade students registered already, that creates high class sizes of 22 and 23. She may recommend reallocating 1.0 FTE from another building to 1st grade at Country Meadows.

Mrs. Sheridan reported the deadline for kindergarten Dual Language registration was extended. Final classes will be created on May 27, 2020, and the enrollment has been very proportionate.

Priority Items for Consideration and/or Action

Executive Session

Adjourn to Closed Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Manka to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

The meeting adjourned to closed session at 7:42 p.m.

Reconvene in Open Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 8:15 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Woodman and seconded by Mrs. Manka to approve the minutes of the closed session. All members present voted Aye, the motion carried.

Action Items

Employment, Appointment and Dismissal – Certified Staff

i. Resignations

A motion was presented by Mrs. Manka and seconded by Mrs. Zarkowsky to accept the resignation of the following employee(s) effective the end of the 2019-20 school year.

Name	Position	FTE	School	Effective Date
Unger, Jill	Language Dev. Coach	0.5	Twin Groves	May 29, 2020

All members present voted Aye, the motion carried.

ii. Employment

A motion was presented Mrs. Woodman and seconded by Mrs. Klass to approve the employment of the following individual(s) for the 2020-2021 school year and placed appropriately on the salary schedule:

Name	Position	FTE	School	Effective Date
Pabst, Kelly	Grade 1	1.0	Ivy Hall	8/10/2020

On a roll call vote the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

iii. Request for Retirement

A motion was presented by Mr. Strezewski and seconded by Mrs. Manka to approve the requests for retirement, in accordance with the current collective bargaining agreements, as presented. All members present voted Aye, the motion carried.

iv. Employment & Compensation – Administration

A motion was presented by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the 2020-21 Administrator compensation as presented. On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

v. Consideration of 2019-20 Contract Amendments for Specific Administrators

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to approve a one-time, non-precedent setting offer to buy out up to five (5) vacation days from eligible administrators, as presented.

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Employment, Appointment and Dismissal – Educational Support Personnel

i. Recommendations for Employment, Appointment and Dismissal – None at this time.

ii. Employment & Compensation – Non-Union Educational Support Personnel

A motion was presented by Mrs. Manka and seconded by Mrs. Woodman to approve the 2020-21 compensation for non-ESPA administrative staff and Technology Department staff, as presented. On a roll call vote, the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass, Burns and Tepper

Nay: None

Consent Agenda

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to approve the consent agenda as follows:

Presentation of Bills – May 2020 - to approve the May 2020 bills as presented in the following amounts:

Education	\$2,782,006.31
Operations	\$312,237.28
Debt Service	\$0.00
Transportation	\$417,161.01
IMRF	\$0.00
Social Security	\$0.00
Capital Projects	\$0.00
Working Cash	\$0.00
Tort Immunity	\$0.00
Life Safety	\$0.00
Totals	\$3,511,404.60

Authorization to Release 2020-21 Purchase Orders – to release purchase orders for the 2020-21 school year;

Authorization to Prepare Tentative 2020-21 Budget – to authorize Mr. Hitcho to begin preparation of the tentative 2020-21 budget;

Approve of Treasurer Appointment FY21 – to appoint Mr. Jonathan Hitcho to serve as Treasurer for the FY21 school year;

Approval of Early Literacy Resource Adoption – to approve the adoption of Kindergarten Count Down and 1st Grade Blast published by *Really Great Reading* at a cost not to exceed \$55,000;

Approval of Resolution Declaring Official Last Day of School – May 29, 2020 – to declare May 29, 2020 as the official last day of the 2019-20 school year;

Approval of Policy – to approve the following policies, which have been on public review since May 13, 2020:

2:125 Board Member Compensation; Expenses

2:160 Board Attorney

04:80 Accounting and Audits

05:60 Expenses

6:280 Grading and Promotion

07:70 Attendance and Truancy

08:10 Connection with the Community

08:30 Visitors to and Conduct on School Property

8:110 Public Suggestions and Concerns

On a roll call vote, the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Manka, Zarkowsky and Tepper

Nay: None

Discussion Items

Summer Reading List K-8

Mrs. Spiller explained that the middle school and elementary school reading lists for Summer FY20 remain very similar. Any new additions to the list have been read by teachers or coaches. The elementary summer reading list is tied to 11 weeks of activities on the Summer Website. She added that the Summer Website has many activities for students. The site will go live May 29, 2020.

Information Items

IDEA Status

Mrs. Schmidt reported that under the guidance of Mrs. Gluck and Mrs. Pedersen, the District has meet requirements in all 7 categories of IDEA. She added this is a celebration for the District and commended Mrs. Gluck and Mrs. Pedersen.

FOIA Requests

The District received zero (0) FOIA request(s) since April 21, 2020.

Board Comments

Mrs. Schmidt clarified some information regarding the Re-Opening Task Force.

Adjournment

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Mrs. Klass to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Manka and Tepper

Nay: None

Mr. Tepper adjourned the May 26, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 8:33 p.m. The next meeting of the Board of Education is scheduled for June 16, 2020.