

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 962  
BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for February 18, 2020**

**Call To Order**

Mr. Tepper called the meeting to order at 7:04 p.m. in the boardroom of Ivy Hall School.

**Roll Call**

Present: James Strezewski, Meg Woodman, Renee Klass, Dina Manka, Cynthia Zarkowsky and Marc Tepper

Late: None

Absent: Michael Burns

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to the boardroom at Ivy Hall School. Amy Gluck led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. No one responded. In the absence of Mr. Burns, Mr. Tepper assigned Meg Woodman to serve as Secretary Pro Tem.

**Approval of Minutes**

January 2020

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass to approve the minutes of January 14, 2020 as presented. All members present voted Aye, the motion carried.

**Financial Statements**

Mr. Hitchcock presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of January 2020 appropriately on file in the business office: Treasurer's Report, Budget Reports and Activity Fund Report.

**Board Reports**

**Finance Committee**

Mr. Strezewski reported the finance committee reviewed the PMA 5Cast Financial Projections being presented at this meeting, along with the renewal of the First Student Contract.

**Policy Committee**

None at this time.

**Legislative Update**

Mr. Tepper noted that the new school laws for 2020 have been published. Among those laws is SB1712, which exempts school district credit card numbers and other financial information from FOIA requests. EdRed has sent notice of a possible property tax freeze bill which could affect school district reserves, and Mrs. Schmidt added that the completion of the Property Tax Relief Report is moving very slowly.

### ELC Update

Mrs. Klass reported the ELC met in their new space, although they are not yet fully moved in. The Stevenson High School transition program will move to the new space, along with their marketing operation. The move should be complete by June 2020. As part of the meeting, the board approved expenses, many of them pertaining to the move.

### Thought Exchange Partnership Update

Mrs. Spiller reported Jason Keenon attended the recent TEP meeting to discuss the accelerated program and curricular extension programming. They also received feedback from the group on the proposed 2021/22 school year academic calendar. Mrs. Manka added that attendance is still strong, and the presentation on acceleration was excellent.

### Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the GCI committee is planning cultural walks through the schools. The walks will be held on March 9, 2020 at Twin Groves, Prairie, Willow Grove and Ivy Hall, and on March 20, 2020 at Woodlawn, Country Meadows and Kildeer. Committee members, guests and students will be involved in the cultural walks. The committee will also begin a curriculum audit to see if it is culturally inclusive. They will start with social studies. Mrs. Schmidt added that members of the ELL Cohort also conduct curriculum audits as part of their coursework.

### Space/Facilities/Innovation Committee

Mrs. Manka reported that she and Mr. Burns have met separately to discuss their role on the committee. They then met with Mrs. Schmidt to clarify the objectives. The committee will meet again with more members of the administrative team in the near future.

### Human Capital and Adult Leadership Committee

Mrs. Zarkowsky reported she and Mrs. Klass have met several times with Mrs. Schmidt and other members of the committee to discuss the purpose of the committee. Further reporting on the committee's discussions are appropriate for closed session under 5 ILCS 120/2(c)(1).

Other – None at this time.

## **Administrative Reports**

### PMA 5Cast Financial Projections

Mr. Strezewski explained the projections look at all income and expense sources and provides a 5-year outlook at financial balances. This long term outlook helps to plan for capital projects and any possible need for a referendum. Mr. Hitcho explained that District 96 was the first PMA customer to use this projection software in 2001 and have been using it ever since.

Mr. Hitcho reviewed the assumptions used in the projections. Revenues will include a 1.9% CPI for 2019, 2.3% CPR for 2020, and an average 2.0% CPR for the following 3 years, flat state and federal grants, new construction at 3,000,000 per year, removing kindergarten tuition (\$400,000 annually) and state grants incorporated into Evidence Based Funding. Expenditures include the Capital plan, technology plan, the KEA and ESPA contracts, current administrative contracts, retirement attrition through 2023, health insurance benefits increasing at 7% per year, IMRF at 10.56% and zero bond debt. As a result of these assumptions, year end balances for the next five years are projected to be reduced as follows:

FY2020	\$81,683,513
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FY2021	\$73,039,215
FY2022	\$65, 881,930
FY2023	\$58,422,712
FY2024	\$50,822,162
FY2025	\$43,779,360

### **Priority Items for Consideration and/or Action**

#### Executive Session

##### Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Manka, and Tepper

Nay: None

The meeting adjourned to closed session at 7:47 p.m.

##### Reconvene in Open Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Manka for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 8:54 p.m.

##### Approval of Closed Session Minutes

A motion was made by Mr. Strezewski and seconded by Mrs. Zarkowsky to approve the minutes of the closed session. All members present voted Aye, the motion carried.

### **Action Items**

#### Employment, Appointment and Dismissal – Certified Staff

##### Resignations

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to accept the resignation of Sharokeen Zaia effective May 29, 2020. All members present voted Aye, the motion carried.

Employment – None at this time.

Employment, Appointment and Dismissal – Educational Support Personnel

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mrs. Manka and seconded by Mr. Strezewski to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Manka, Zarkowsky, Strezewski, Woodman, Klass and Tepper

Nay: None

Presentation of Bills – February 2020

A motion was presented by Mrs. Woodman and seconded by Mrs. Manka to approve the February 2020 bills as presented in the following amounts:

Education	\$2,974,587.78
Operations	\$481,261.81
Debt Service	\$00.00
Transportation	\$668,025.76
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$103,512.10
Working Cash	\$00.00
Tort Immunity	\$200.00
Life Safety	\$00.00
TOTAL	\$4,227,587.45

On a roll call vote, the motion carried:

Aye: Woodman, Klass, Manka, Zarkowsky, Strezewski and Tepper

Nay: None

Approval of Policy

A motion was presented by Mrs. Manka and seconded by Mr. Strezewski to approve the following policies which have been on public review:

- 2:20 Powers and Duties of the Board of Education; Indemnification
- 2:70 Vacancies on the Board of Education - Filling Vacancies
- 2:200 Types of Board of Education Meetings
- 2:220 Board of Education Meeting Procedure
- 4:15 Identity Protection
- 4:30 Revenue and Investments
- 5:30 Hiring Process and Criteria
- 5:290 Employment Termination
- 6:60 Curriculum Content
- 6:150 Home and Hospital Instruction

And to delete the following policy:

5:186 Victims' Economic Security and Safety Act (VESSA)

All members present voted Aye, the motion carried.

**Discussion Items** – None at this time.

**Information Items**

IASB Lake Division Spring Meeting – March 11, 2020

The Lake Division spring meeting will be held on March 11, 2020 at Round Lake High School. The speaker will be Michael Dolton. All interested members of the Board have been registered for the meeting.

Faculty Appreciation Lunch – March 17, 2020

The faculty appreciation lunch will be held on the March 17, 2020 Institute Day at the Woodlawn/Country Meadows campus. Board members are invited to join administration in serving lunch to our hard working faculty.

Union Leadership/Board Dinner Meetings

The ESPA/Board of Education dinner meeting will be held on Tuesday, April 7, 2020, beginning at 5:30 pm in the Ivy Hall faculty lounge. The KEA/Board of Education dinner meeting will be held on Tuesday, April 21, 2020, beginning at 5:00 pm in the Ivy Hall Faculty Lounge.

Joint Conference Proposals

Joint Annual Conference proposals are being accepted through February 21, 2020. A suggested proposal to consider might be the FLEX Student Choice and Voice program.

FOIA Requests

The District received three (3) FOIA request(s) since January 14, 2020, all of which have been or will be responded to appropriately.

**Board Comments**

Mrs. Schmidt shared the results of a survey of substitute teachers regarding their future ability to cover absences if a new calendar is enacted requiring teaching to occur on three District holidays. She also shared information regarding possible future development in Buffalo Grove.

**Adjournment**

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Manka, and Tepper

Nay: None

Mr. Tepper adjourned the February 18, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 9:10 p.m. The next meeting of the Board of Education will be March 3, 2020.