

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 962  
BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for January 14, 2020**

**Call To Order**

Mr. Tepper called the meeting to order at 7:06 p.m. in the boardroom of Ivy Hall School.

**Roll Call**

Present: Meg Woodman, Renee Klass, Michael Burns, Dina Manka, Cynthia Zarkowsky and Marc Tepper

Late: None

Absent: James Strezewski

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press to boardroom at Ivy Hall School. Greg Grana led the Pledge of Allegiance. Mr. Tepper asked if anyone wished to address the Board. No one responded. Members of the audience introduced themselves.

**Approval of Minutes**

**December 2019**

A motion was presented by Mrs. Manka and seconded by Mrs. Klass to approve the minutes of December 17, 2019 as presented. All members present voted Aye, the motion carried.

**Financial Statements**

Mr. Hitcho presented the financial reports noting that all reports were in order. With no questions or comments forthcoming, Mr. Tepper directed the business office to place the following Financial Statements for the month of December 2019 appropriately on file in the business office: Treasurer's Report, Budget Reports and Activity Fund Report.

**Board Reports**

**Finance Committee**

Mr. Burns reported the committee reviewed all the financial reports along with three other items. The committee conducted a preliminary review of the PMA 5Cast Financial projections. The finance committee recommended approval of the Per Pupil Allocation for the 2020-21 school year and the purchase order cut-off date for the 2019-20 school year, both of which are on the Consent Agenda.

### Policy Committee

Mrs. Zarkowsky reported the policy committee reviewed 10 policies with changes recommended by PRESS. These changes were minor in language and cross references. The committee also recommended Policy 5:186 Victims' Economic Security and Safety Act be deleted as the provisions of this policy have been incorporated into other policies. These policies have been recommended for public review with board consideration on February 18, 2020.

### Legislative Update

Mrs. Manka provided a summary of the Property Tax Relief committee draft. She stated that 7 subcommittees worked on the committee and a draft report was issued in December. The four major recommendations are Levy, Assessment, Tax Rate and Tax Bills. The section most applicable to school districts is the recommendation to consolidate government agencies. Illinois is the top in the nation with the most government agencies. The recommendation could consolidate school districts. Mrs. Schmidt added that a consolidation study was conducted years ago and the issue for school districts is the cost and extensive complexities. She will be meeting with the Lake County legislature on January 24, 2020, where the topics will include tax relief and other issues.

### ELC Update

Mrs. Klass reported the ELC will meet on January 16, 2020.

### Thought Exchange Partnership Update

Mrs. Spiller reported the next TEP meeting will be January 30, 2020, where the agenda will include special education and intervention.

### Guiding Coalition on Interculturalism Update

Mrs. Zarkowsky reported the GCI members broke into their small groups to work on the next steps. This work will continue at the January 22, 2020 meeting. The GCI will present an update report to the Board of Education on May 12, 2020.

Other – None at this time.

### **Administrative Reports**

#### **Mid-Year Update on Goal Activity**

Mrs. Schmidt provided an update on Board goal activity for the 2019-20 school year. The implementation of Social Science standards, a two year goal, has been completed for trimesters 1 and 2. Standards for early literacy have been reprioritized and vertical alignment for Pre-K through Grade 8 standards has been completed. Teachers are participating in LETRS training to boost foundational skills for teaching reading. On this agenda is a recommendation to extend the kindergarten day, which will allot more minutes to reading as well as mathematics and playful learning. Fine arts standards in grade K – 8 are under construction and is on track for completion by the end of the current school year. PE teachers continue their work on the alignment of standards and standardizing interpretation at both middle schools. Social studies theme based instruction was developed over the summer and implemented during first semester. Work continues developing units for future instruction. Teachers now report out on SEL standards and work on Student Voice and Leadership continues to help students prepare for college and careers, and beyond. The District continues their collaborative work with Stevenson High School on ensuring all students are building efficacy. Feedback rounds with teachers will begin after spring break as we begin to develop goals for the 20-21 school year.

### FLEX Update

Michelle Garlick and Jessica Barnes reviewed the history of the FLEX period in middle school. The purpose is to support extended academics for all students, build relationships and extend SEL. In the original rollout the focus was on Genius Hour and then different menu options were introduced. In a 2017 survey it was determined that students are looking for more support, practice and relationship building. Peer tutors were introduced as well as time for teachers to meet with students in small groups. The expectations are that students are seen by teachers every week, there is increased efficiency of tracking students in Tier 1, and weekly grade level meetings to plan to meet student needs each week. Minutes are divided into 80 for FLEX choice, 40 for in-depth reading and 40 for math and critical thinking each week. Students know that FLEX is not a study hall, that they are accountable and must complete their current FLEX plan before starting another.

A variety of choices have been added to FLEX, such as an option for a student podcast or participation in the Samsung Solve for Tomorrow. Authentic opportunities are being provided such as culture and occupations. Next steps include exploring identity and interests with space to physically create, and creating partnerships between local businesses and students. The offerings are the same at both middle schools, and Board members are invited to visit FLEX anytime.

### Priority Items for Consideration and/or Action

#### Executive Session

##### Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to adjourn to closed session for the purpose of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Woodman, Klass, Burns, Manka, and Tepper

Nay: None

The meeting adjourned to closed session at 8:10 p.m.

Reconvene in Open Session

A motion was presented by Mrs. Klass and seconded by Mrs. Manka for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 10:05 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Manka and seconded by Mrs. Zarkowsky to approve the minutes of the closed session. All members present voted Aye, the motion carried.

**Action Items**

Employment, Appointment and Dismissal – Certified Staff

Resignations

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to accept the resignation of Lindsey Heller effective January 31, 2020. All members present voted Aye, the motion carried.

Employment – None at this time.

Employment, Appointment and Dismissal – Educational Support Personnel

Leave of Absence -Unpaid

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to approve the leave of absence request from Jen Nordengren so she could accept a long term substitute position within the District. All members present voted Aye, the motion carried.

A motion was presented by Mrs. Zarkowsky and seconded by Mrs. Woodman to approve the once-in-a-lifetime leave of absence request from Karen Graham. Four members voted Aye, two members voted Nay, the motion carried.

Recommendations for Employment, Appointment and Dismissal

A motion was presented by Mr. Burns and seconded by Mrs. Zarkowsky to approve the memo presented by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel as presented. On a roll call vote the motion carried:

Aye: Burns, Manka, Zarkowsky, Woodman, Klass and Tepper

Nay: None

Consent Agenda

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the consent agenda as follows:

Approval of Bills – to approve the January 2020 bills as presented in the following amounts:

Education	\$2,849,138.00
Operations	\$355,171.69
Debt Service	\$00.00
Transportation	\$16616.43
IMRF	\$00.00
Social Security	\$00.00
Capital Projects	\$00.00

Working Cash	\$00.00
Tort Immunity	\$00.00
Life Safety	<u>\$00.00</u>
TOTAL	\$3,220,926.12

Approval of FY20 Purchase Order Cut-Off Dates – to approve March 21, 2020 as the purchase order cut-off date for the 2019-20 school year;

Approval of Extended Full Day Kindergarten Schedule – to approve extending the full day kindergarten schedule by 35 minutes from 8:40 am to 3:00 pm ;

Approval of Policy – to approve the following policies which have been on public review:

2:100 Board Member Conflict of Interest  
2:105 Ethics and Gift Ban  
2:110 Qualifications, Term and Duties of Board Officers  
2:260 Uniform Grievance Procedure  
4:60 Purchases and Contracts  
5:10 Equal Employment Opportunity and Minority Recruitment  
5:20 Workplace Harassment Prohibited  
5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco and Cannabis Prohibition  
5:90 Abused and Neglected Child Reporting  
5:120 Employee Ethics; Conduct; and Conflict of Interest  
5:250 Leaves of Absence  
5:330 Sick Days, Vacation, Holidays and Leaves  
7:20 Harassment of Students Prohibited  
7:150 Agency and Police Interviews  
7:270 Administering Medicines to Students  
8:30 Visitors to and Conduct on School Property

Approval of Resolution to Prohibit Sexual Harassment – to approve the revised Resolution to Prohibit Sexual Harassment in coordination with the revised policies above.

On a roll call vote, the motion carried:

Aye: Woodman, Klass, Burns, Manka, Zarkowsky, and Tepper

Nay: None

**Discussion Items** – None at this time.

### **Information Items**

#### **Family/Educator Conference Evaluations**

Mrs. Spiller presented the Family/Educator Conference Evaluations from November 2019. Overall the evaluations were positive.

#### **Kindergarten Registration**

Kindergarten registration will begin Wednesday, January 15, 2020 from 5:00 – 7:00 p.m. at Willow Grove Early Learning Center and will repeat on Thursday, January 23, 2020. Families who register prior to

January 31, 2020 will receive a Willow Grove T-Shirt for their kindergarten child(ren). Beginning January 24, 2020 families can register their child for kindergarten at Willow Grove during normal office hours.

#### Union Leadership/Board Dinner Meetings

The ESPA/Board of Education dinner meeting will be held on Tuesday, April 7, 2020, beginning at 5:30 pm in the Ivy Hall faculty lounge. The KEA/Board of Education dinner meeting will be held on Tuesday, April 21, 2020, beginning at 5:00 pm in the Ivy Hall Faculty Lounge.

#### Joint Conference Proposals

Joint Annual Conference proposals are being accepted through February 21, 2020. A proposal to consider might be the FLEX Student Choice and Voice program.

#### IASB Lake Division Spring Meeting – March 11, 2020

The Lake Division spring meeting will be held on March 11, 2020 at Round Lake High School. The speaker will be Michael Dolton. Please notify Chris Rosenberg if you would care to attend.

#### FOIA Requests

The District received one (1) FOIA request(s) since December 17, 2019, which will be responded to appropriately.

**Board Comments** – None at this time.

#### **Adjournment**

With no further business before the Board of Education, a motion was presented by Mrs. Zarkowsky and seconded by Mrs. Manka to adjourn the meeting. On a roll call vote, the motion carried:

Aye: Zarkowsky, Woodman, Klass, Burns, Manka, and Tepper

Nay: None

Mr. Tepper adjourned the January 14, 2020 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 10:08 p.m. The next meeting of the Board of Education will be February 4, 2020.