

**KILDEER COUNTRYSIDE  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 96**

**BOARD OF EDUCATION  
REGULAR MEETING  
Minutes for November 15, 2016**

**Call To Order**

Mr. Tepper called the meeting to order at 7:10 p.m. in the large gymnasium of Twin Groves Middle School.

**Roll Call**

Present: James Strezewski, Meg Woodman, Renee Klass, Mike Burns, Cynthia Zarkowsky, Liz Dietz and Marc Tepper

Absent: None

Late: None

**Welcome to Visitors**

President Tepper welcomed members of the faculty, community, and press. Lily Sorenson led the Pledge of Allegiance.

**Student Recognition**

The Board recognized student champions in the Patriots Athletic Conference Cross Country and Basketball Competitions, and students who participated in the Illinois Music Educators Association Festival on November 5, 2016. Following recognition Board members toured the LES science labs, and then continued the meeting in the Learning Center. Mr. Tepper asked if anyone wished to address the Board. No one responded. Members of the audience introduced themselves.

**Approval of Minutes**

**October 2016**

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve the minutes of October 18 and 25, 2016 as presented. All members present voted Aye, and the motion carried.

**Financial Statements**

Mr. Hitcho presented the financial reports noting that all was in order. With no questions or comments forthcoming, Mr. Tepper directed Mr. Hitcho to place the following Financial Statements for the month of November 2016 appropriately on file in the business office: Treasurer's Report, Budget Report, Imprest Report and Activity Fund Report.

**Board Reports**

**Finance Committee**

Mr. Strezewski reported the committee discussed the 5-year capital project plan. The committee is waiting for the results of the asset analysis. The finance committee also discussed the administrative cost cap waiver process and the necessary public hearing. Committee members reviewed the audit reported and shared a copy with all members. Please contact Mr. Hitcho with any questions. The District has received a clean opinion and Ms. Casella will visit with the finance committee on December 15, 2016 to discuss the audit results.

### Policy Committee

Mrs. Klass reported the policy committee recommend approving Policy 7:30 Student Assignment and Intra-District Transfer, which has been on public review since October 21, 2016. The committee also discussed adding clarifying language changes to Policy 7:190 Student Discipline. The revised language will match the Parent Student Handbook to the Policy. Mrs. Klass directed the administration to place the policy on public review.

### Legislative Update

Mr. Tepper reported there have been 166 new education mandates since 1992 that are totally unfunded. He reported the veto session from November 29 – December 1, 2016 will take action on 41 bills. Those most important to education include HB6299 (ESPA recall language), and SB2912 (allow for greater teacher license reciprocity).

Mr. Tepper advised the group that several legislative issues would be discussed at the upcoming IASB/IASA/IASBO (III) conference that Board members will be attending. Mrs. Schmidt added she is working with Rep. Sente on SB2912 because out of state reciprocity would be very helpful to Illinois.

### LES Committee

Mr. Burns reported Gilbane has submitted a scope of project report in anticipation of bidding the upcoming final phase of the LES project. The scope total was slightly less than \$3,500,000 but still greater than had been budgeted in the capital plan. Mr. Burns suggested the District bid the scope of project in its entirety, as there could be some economy of scale savings. Should this project proceed as planned, 25 classrooms at both Twin Groves and Woodlawn would be renovated, completing the project in 2017.

### ELC Update

Mrs. Klass reported she attended the November ELC meeting where the governing board had a demonstration of the audiology booth. While it still needs repair from the recent water damage, the booth provides a much needed service.

Mrs. Frizzielle shared a student success story that illustrated why the ELC was created.

### Parent Review Committee

Mrs. Zarkowsky attended the October 24, 2016 parent review committee meeting. The committee has a number of new members and this meeting was used for introductions, setting norms, and agendas for the school year.

### Guiding Coalition for Interculturalism in Our Community Update

Mr. Strezewski reported the members worked on defining culture, and discussed what teachers are learning about culture. Ms. Jones discussed the ladder of inference, which Mr. Strezewski found very interesting. Mrs. Schmidt reported she met with consortium representatives today to discuss culture and they are forming a study group across the consortium to learn together.

#### IASB Lake Division Fall Dinner

Mrs. Woodman reported she had attended the Lake Division Fall dinner on October 26, 2016, where a presentation on handling community dissent was provided. At that meeting several Board members received awards, which she distributed at the meeting. The next meeting will be held in March 2017 and will feature Jim Burgess, author of The Art of School Boarding.

#### Friends & Alumni KCSD96 Update

Mrs. Schmidt reported that Greg Grana and Amy Gluck joined her at the Friends & Alumni meeting. The members discussed moving toward recognition aligned with the District's values and agreed to add a Lauren S. Gordon memorial scholarship.

#### Other

Woodlawn Middle School will host a Blue Ribbon celebration on Monday, November 21, 2016 at 12:30 pm. All Board members are invited to attend.

#### **Administrative Reports**

##### Illinois School Report Card

Mrs. Spiller reported the Illinois School Report did not include IL5Essentials data, as District 96 did not conduct the survey last year. District 96 will conduct the survey this year. The School Report Cards have been posted onto the District website.

#### **Priority Items for Consideration and/or Action**

##### Tour of Science Labs

Jessica Barnes led Board members on a tour of the recently renovated science labs.

##### Consideration of Resolution Recognition Buffalo Grove Park District

Mr. Tepper read into the minutes a resolution recognizing the relationship between the Buffalo Grove Park District and Kildeer Countryside CCSD 96. A motion was presented by Ms. Dietz and seconded by Mrs. Klass to approve the resolution as presented. On a roll call vote the motion carried:

Aye: Dietz, Strezewski, Woodman, Klass, Burns, Zarkowsky and Tepper

Nay: None

##### Approval of Board of Education/IASB Session Outcomes

A motion was presented by Mr. Burns and seconded by Mrs. Klass to approve the revised Board Protocols as presented as a result of the IASB led Board Self Evaluation on October 25, 2016. All members present voted Aye, the motion carried.

##### Board Member Recognition Day

Mrs. Schmidt thanked Board members for their service to the students and community of District 96 adding that their leadership and support have contributed to every student's success. She distributed certificates recognizing each member and distributed thank you cards made by Ms. Sas' 2<sup>nd</sup> grade Biliteracy class.

#### KEA/Board of Education Contract Ratification

Mr. Tepper thanked members of the Board and KEA bargaining teams and announced the Board and KEA membership have come to agreement on a six-year contract. Mr. Leven, president of the KEA thanked the Board's team for working so hard and added it was easy to work together toward this goal. The contract was ratified by a vote of 196 Aye and 14 Nay. A motion was presented by Ms. Dietz and seconded by Mr. Burns to accept the 6-year contract as presented. On a roll call vote the motion carried:

Aye: Dietz, Strezewski, Woodman, Klass, Burns, Zarkowsky, Dietz and Tepper

Nay: None

#### Public Hearing for Administrative Cost Cap Waiver

Mr. Tepper opened the public hearing for the waiver for ISBE section 17-1.5 at 9:03 pm. Mr. Hitcho explained the expenditures for 2015-16 were coded improperly and outside the administrative cost cap. The expenditures exceeded last year's actual by 5 percent. Applying for this waiver will allow the District to remain in compliance for the 2016-17 school year and subsequent budgets will reflect this change. With no questions or comments forthcoming from the audience, Mr. Tepper closed the public hearing at 9:05 pm.

#### Consideration to Proceed to Bid Process for Next Phase of LES Project

A motion was presented by Mr. Strezewski and seconded by Mr. Burns to proceed with the bid process for the next phase of the LES project for a cost of \$3,477,381.00. On a roll call vote the motion carried:

Aye: Strezewski, Woodman, Klass, Burns, Zarkowski, Dietz and Tepper

Nay: None

#### Consideration of Middle School Schedule Recommendation

Mrs. Friziellie reviewed the status of the middle school schedule recommendation as it relates to a Spanish bridge plan and Flex. Additional Spanish resource could be provided during students' flex period (30 – 40 minutes each). She shared the work done on Spanish curriculum and targets, which will focus more on authentic reading, speaking and listening. Support for incoming 7<sup>th</sup> and 8<sup>th</sup> grade students can be provided through the Flex period, which aligns with Spanish teachers' planning period. Targeted support will be provided to the incoming 7<sup>th</sup> and 8<sup>th</sup> grade students and professional development will be provided for the teachers. Scheduling will have to take into consideration 8<sup>th</sup> grade students who travel to Stevenson High School for math instruction. Mrs. Friziellie is confident the students will be ready to move forward with Spanish 2 at Stevenson High School.

Board members can look forward to reports on the purpose and non-purpose of the Flex period in December, and the elective block recommendations in January. They will also hear regular updates on curricular work and plans for parent communication.

## **Action Items**

### **Employment, Appointment and Dismissal – Certified Staff**

#### **Resignation – Certified Staff**

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Burns to accept with regret the resignation of Heather Friziellie effective June 30, 2017. All members present voted Aye, the motion carried.

#### **Consideration of Superintendent's Contract**

A motion was presented by Mr. Strezewski and seconded by Ms. Dietz to approve the superintendent's employment contract for the years 2016 to 2021 as presented. On a roll call vote the motion carried:  
Aye: Strezewski, Woodman, Klass, Burns, Zarkowsky, Dietz and Tepper  
Nay: None

#### **Increased Early Childhood Section**

A motion was presented by Mrs. Klass and seconded by Mr. Burns to increase Early Childhood by .5 FTE. On a roll call vote the motion carried:  
Aye: Klass, Burns, Zarkowsky, Dietz, Strezewski, Woodman and Tepper  
Nay: None

#### **Administrative Succession Planning**

This item was discussed in closed session and no action was taken.

### **Employment, Appointment and Dismissal – Educational Support Personnel**

#### **Employment, appointment and/or dismissal**

A motion was presented by Mrs. Klass and seconded by Mrs. Woodman to approve the revised memo put forth by Dr. Dalton for the employment, appointment and dismissal of certain educational support personnel. On a roll call vote the motion carried:  
Aye: Klass, Burns, Zarkowsky, Dietz, Strezewski, Woodman and Tepper  
Nay: None

#### **Grant Funded Position**

A motion was presented by Mr. Strezewski and seconded by Mrs. Woodman to amend the TBE/TPI grant by creating a 1.0 FTE bilingual aide position. On a roll call vote the motion carried:  
Aye: Strezewski, Woodman, Klass, Burns, Zarkowsky, Dietz and Tepper  
Nay: None

#### **Increased Aide Allocation 0.5 FTE**

A motion was presented by Mrs. Woodman and seconded by Mrs. Klass to approve 0.5 FTE aide support in Early Childhood. On a roll call vote the motion carried:  
Aye: Klass, Burns, Zarkowsky, Dietz, Strezewski, Woodman and Tepper  
Nay: None

Increased Aide Allocation 1.0 FTE

A motion was presented by Ms. Dietz and seconded by Mr. Burns to approve 1.0 FTE aide support at Ivy Hall to address the needs of a specific student. On a roll call vote the motion carried:

Aye: Dietz, Strezewski, Woodman, Klass, Burns, Zarkowsky and Tepper

Nay: None

Consent Agenda

A motion was presented by Mrs. Zarkowsky and seconded by Mr. Burns to approve the following Consent Agenda items:

Presentation of Bills – November 2016 - to approve the November 2016 bills as presented in the following amounts:

Education	\$3,125,356.75
Operations	\$274,088.37
Debt Service	\$00.00
Transportation	\$360,965.55
IMRF	\$00.00
Social Security	\$00.00
Capitol Projects	\$2,035,937.38
Working Cash	\$00.00
Tort Immunity	\$109.00
Life Safety	\$00.00
TOTAL	\$5,796,457.05

Approval of Administrative Cost Cap Waiver – to approve the administrative cost cap waiver as presented;

Approval of Policy – to approve Policy 7:30 Student Assignment and Intra-District Transfer as presented.

On a roll call vote, the motion carried:

Aye: Zarkowsky, Dietz, Strezewski, Woodman, Klass, Burns, and Tepper

Nay: None

**Discussion Items**

Status of Annual Report

Mrs. Schmidt presented a draft of the annual report and asked Board members to discuss and decide when to send the report to the community. Following discussion, the Board of Education directed the administration to send the annual report home to community members the first week of March 2017.

Board Workshop/Conference – November 18-20, 2016

Mrs. Schmidt presented Board members with the results of the Parent Satisfaction Survey and asked that they bring the report and binder materials to the Board/Administrative session being held on Friday, November 18, 2016.

**Information Items**

PLC Visit Information

Mrs. Spiller provided an outline of upcoming PLC visits and invited Board members to attend any portion of a visit. Members are to RSVP to Mrs. Spiller if they care to attend a PLC visit.

FOIA Requests

The District received four (4) FOIA request(s) since October 18, 2016. The requests are being handled in accordance with the Freedom of Information Act.

**Board Comments** – None at this time.

**Adjournment**

Adjourn to Closed Session

A motion was presented by Mrs. Zarkowsky and seconded by Ms. Dietz to adjourn to closed session for the purpose of

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

On a roll call vote, the motion carried:

Aye: Zarkowsky, Strezewski, Woodman, Klass, Burns, Dietz and Tepper

Nay: None

The meeting adjourned to closed session at 9:50 p.m.

Reconvene in Open Session

A motion was presented by Mr. Strezewski and seconded by Mrs. Klass for the meeting to reconvene in open session. All members present voted aye, the motion carried. The meeting reconvened in open session at 10:52 p.m.

Approval of Closed Session Minutes

A motion was made by Mrs. Zarkowsky and seconded by Mr. Strezewski to approve the minutes of the closed session. All members present voted Aye, the motion carried.

With no further business before the Board of Education, a motion was presented by Mrs. Klass and seconded by Ms. Dietz to adjourn the meeting. On a roll call vote, the motion carried:

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Aye: Klass, Burns, Zarkowsky, Dietz, Strezewski, Woodman and Tepper  
Nay: None

Mr. Tepper adjourned the November 15, 2016 regularly scheduled meeting of the Kildeer Countryside Community Consolidated School District 96 Board of Education at 10:59 p.m. The next meeting will be November 18, 2016 at the Wrigley Building, 410 N. Michigan Ave., Chicago, Illinois.