

Instruction

Field Trips

The Board of Education encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's established educational goals.

Student activities involving travel shall be authorized by the Superintendent or designee. Each trip authorization shall be based on the written rationale of the travel's educational value as well as the safety and welfare of the students involved.

Whenever entrance fees, food, lodging or other costs are involved, these costs shall be assumed by the parent or guardian unless otherwise stipulated by the Board of Education, provided that no student shall be excluded from any field trip because of financial hardship. The District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees*. On all field trips, a bus fee to be set by the Superintendent or designee may be charged to help defray the cost of transportation.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

LEGAL REF.: 105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Education Opportunities), 7:270 (Administering Medicines to Students)

ADOPTED: April 5, 2011, October 15, 2013, September 25, 2018, January 17, 2023 5YR